

**Town of Shirley
Temporary Liquor License Application**

1. Name of individual or organization applying for license: _____

2. Address: _____
3. Telephone Number: Home _____ Work _____
4. Date(s) and time(s) license is requested: _____
5. Reason and location at which license will be used: _____
6. Number of people expected to attend: _____
7. Name of individual(s) managing event: _____
8. Address of individual(s) managing event: _____
9. Telephone number(s): _____
10. Name that should appear on the license: _____

PLEASE NOTE

- A. All Applicants must supply Liquor Liability coverage through their insurance agency, listing the Town as “Additionally Insured”, for activities that will be conducted in or on town buildings property. Applicants seeking a license for activities to be held on private property are strongly urged to obtain liquor license liability insurance.
- B. All special liquor licenses are subject to revocation by the Board of Selectmen, without notice, when it is deemed to be in the interest of the Town.
- C. All applicants for a special liquor license must be filed with the Selectmen at least **THREE WEEKS** prior to the date requested by the applicant to be considered.
- D. All application shall be accompanied by the correct application fee (\$25.00 per day).
- E. The Selectmen reserve the sole right to accept or reject any application when it is deemed to be in the best interest of the Town.
- F. All applicants must be at least 21 years of age when making application for a special liquor license.
- G. All parties that are issued a special liquor license shall understand that they are obligated to observe all relevant Town ordinances and by-law and all applicable state statutes in regard to the use of this license.

Signature of applicant

Title (if applicable)

Date

Office Use Only

Application was received by: _____

Date Application was received: _____

Date Police Chief was notified: _____

Date Police Chief responded: _____

Date Application was approved: _____

Date Application was rejected: _____

License number issued: _____