

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Kendra J. Dumont, Chair

Robert E. Prescott, Vice Chair

Enrico C. Cappucci, Clerk

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BOARD OF SELECTMEN MINUTES

September 19th, 2016

7:00 pm

TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, September 19th, 2016 at the Town Offices, Meeting Rooms A & B, Chairman Kendra J. Dumont presiding, with Selectmen Robert E. Prescott, Enrico C. Cappucci, and Town Administrator Patrice Garvin in attendance.

CALL TO ORDER

Chairman Dumont called to Order the Board of Selectmen's Meeting at 7:00 pm.

TOWN ADMINISTRATOR REPORT

The Town received notice that the state is offering round two of the Community Compact grant program. Attached is the letter from the Baker-Polito Administration. I am looking into opportunities for year two of this grant and will be bringing them forward.

We are still looking into the possibility of regionalizing Dispatch. We had a meeting with a neighboring Town and there is a Feasibility Study looking into the pros and cons of the Town of Shirley regionalizing its Dispatch. Once I have more information I will be bringing it to the Board.

The Finance Committee met to review the Draft Town Meeting Warrant. We are working to get more definitive quotes from vendors. A Public Hearing on the Warrant needs to be scheduled. Given Columbus Day is October 10th, Monday October 17th looks like a good date to schedule the public hearing on the Warrant. Also, please be reminded that the Super Town Meeting is also scheduled for October 24th. This limits the number of Mondays in October for the Board to meet on the Fall Town Meeting Warrant.

Finally, a meeting with the Library Trustees has been set for Tuesday, September 20th. The Union representative will be there to discuss the grievance filed by the Clerical Union. I will report out at your next meeting to update you on this issue, since it impacts the Special Town Meeting Warrant.

TREASURY WARRANTS

Selectmen Prescott motions approve the treasury warrants as presented, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

APPROVAL OF MINUTES

Selectmen Prescott motions to accept the minutes of the August 22nd Regular Meeting of the Board of Selectmen, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

OLD BUSINESS

1. Energy Committee Update

NEW BUSINESS

2. Ratify Contract Amendment of Police and/or Clerical Union.

Chair Dumont states that these items were discussed in executive session and are now available to be motions. They are a Memo of Understanding from the Police Union in regards to paying higher wages to experienced individuals, and a job posting for the Facilities Coordinator position that will need to be approved by the Clerical Union.

Selectmen Prescott motions to accept the MOU from the police union regarding pay rate , Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

Selectmen Prescott motions to approve the job description for the Facilities Coordinator as presented this evening, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

3. MRPC, 2017 Community Development Block Grant (CDBG), Discussion

Brian Keating from MRPC came to discuss the Town of Shirley CDBG partnership.

He presented a “progress report” (attached) to the selectmen which overviewed the last few years of Shirley-Lancaster CDBG funding. They have reached the cap with Lancaster, but there is still room within Shirley for three more housing rehab projects within the current funds. Due to last year’s calm winter and oil prices Mr. Keating believes extending the program into June will allow Shirley to reach its cap of projects expended.

There is still a substantial amount of funding and Mr. Keating states they will do another round of advertising. Keating states that MRPC will do targeted outreach to citizens that meet the income requirements.

Mr. Keating states that if Shirley chooses to apply again this year the partner town would be the Town of Townsend. There are anticipated changes to the application process that have not been announced yet. One anticipated change is that each Town would have to pick one activity. He believes Shirley is interested most in housing rehab, as is Townsend.

Frank Esielionis commented on the CDBG being area specific and doesn't want people to get their hopes up if they are out of the area.

Mr. Keating states that if these proposed changes go through there will be no more target area.

Selectmen Prescott motions to move forward in applying for CDBG Funding with the Town of Townsend for the Fiscal Year 2017, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

4. MRPC, Subordination of Mortgage, CDBG 2016 Grant Round

Brian Keating states that CDBG beneficiaries are allowed to move their loan to a bank subsidiary as long as the process makes the home more affordable. However, the final say is up to the Board of Selectmen.

Selectmen Prescott motions to approve subordination of Mortgage for 34 Garrison Road as presented this evening, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

5. Police Officer Interviews

Bethany Bonczar

Bethany states that she is from Georgetown, MA and graduated from Boston University. She explains she has worked in a number of police departments and has many qualifications.

Selectmen Prescott asks where Mrs. Bonczar believes her best attributes are.

Bonczar believes she is best at community policing as she feels she is very community orientated and brought forth a program called Coffee With Cops, where volunteer police officers will serve coffee and cultivate local relationships and create positive experiences.

Selectmen Cappucci asks if she had developed any programs with the dormitories are Bentley.

Bonczar states she is a liaison with the Greek Life on campus, and it has helped immensely. She states she taught RAD classes to about 60 girls on campus as well.

Chair Dumont asks what Bonczar would be if she was not a Police Officer.

She states she would either be an attorney or a teacher.

Selectmen Prescott asks where Bonczar sees herself down the road.

Bonczar states her goal is to put down roots and have a wonderful career as a municipal Police Officer.

Chair Dumont asked where Bonczar would like to get involved in Shirley.

Bonczar states she likes working with school aged children and with the senior population.

Matthew O'Sullivan

Chief Goulden introduces Matt O'Sullivan.

O'Sullivan introduces himself and states that he has always wanted to be a Police Officer. He interned with the Town of Shirley for 6 months while in High School. O'Sullivan was sponsored by Shirley to enter the part time academy. He is a reserve officer in Littleton and Shirley.

Selectmen Prescott asked what O'Sullivan does for fun

He states that he enjoys karate and riding his motorcycle.

Selectmen Cappucci states this decision will not be easy as the Chief has brought forward two great candidates.

Chair Dumont asks where O'Sullivan would be if he was not a police officer.

O'Sullivan states he would work outdoors.

O'Sullivan states that if hired you will see someone out there that really wants to work and be a part of the community. He would work with his co-workers and the members of the community to make Shirley a better place.

Selectmen Cappucci states that he believes since O'Sullivan is a Reserve Officer in Shirley he believes that they should promote him to show that if you work hard here in Shirley there are benefits. There is not much worth in paying people to go to the Reserve Academy and then not hiring them full time when the opportunity arises. A Cappucci state that he believes Bonczar is a wonderful officer but there is a major step going from a campus to a Town.

Selectmen Prescott states that he believes Mrs. Bonczar is the most experienced candidate but he is impressed with how far Mr. O'Sullivan has come in such a short time, and commends the chief on how well the reserves are doing.

Chair Dumont states again that O'Sullivan has come a long ways but she liked some of the things Mrs. Bonczar would bring to the table if hired. She requests more time to make the choice, and requests they vote next Monday.

6. Request to Access Town Owned Land, 0 Walker Road

TA Garvin states a research team is looking at swamp shrubs and needs permission to enter the land. She has insurance.

Selectman Prescott Motions to allow this research as long a copy of the insurance is obtained. Selectmen Cappucci Seconds. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

7. Town Flag Discussion

Chair Dumont states a Town Flag has been ordered at 177.00 and will be delivered in the next few weeks, out of J and S services in Ayer.

Selectmen Cappucci asks TA Garvin to look into getting a new "Welcome to Shirley" sign.

8. Annual Bingo Fundraiser, One Day Beano Application

Sue Heinz states that this is to raise funds for playground equipment for young children.

Selectmen Prescott motions to approve the one day 10/14/16 Beano Application as presented, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

PUBLIC COMMENTS

ANNOUNCEMENTS

1. Next Meeting: Wednesday 9/26/16 at 7:00 p.m.

ADJOURNMENT

With no further business to discuss, *Motion and Seconded to adjourn at 7:54 p.m., Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and Enrico C. Cappucci, vote Aye.*

Respectfully submitted,
Nathan Boudreau, Executive Assistant

Date Accepted: Oct 17, 2016


Kendra J. Dumont, Chair


Robert E. Prescott, Jr., Vice Chair


Enrico C. Cappucci, Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the

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summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.

**Overall program
progress**

Total program funds 740,000

Total Funds Expended 619,241

*Percentage of funds
expended/Committed* 83.68%

*Total funds expended in
Shirley* 353,063

Percent of cap 47.71%

*Percentage expended in
Lancaster* 261,211

Percent of cap 100.85%

*HR funds expended in
Shirley* 350,580

*HR funds expended in
Lancaster* 188,256

*Fuel Assistance dollars
expended in Shirley* 2,766.85

*Fuel assistance dollars
expended in Lancaster* 2,638.05

Shirley /Lancaster FY2015 CDBG Program
Shirley Senior/Family Housing Rehab Assistance

	Senior Household	Other Family Household
1	31,213.00	27,674.00
2	31,583.00	35,000.00

3	105,000.00	20,660.00
4	24,200.00	30,000.00
5	24,450.00	
<i>Total</i>	\$216,446.00	\$113,334.00

Shirley Senior /Family Fuel Assistance

	Senior Household	Other Family Household
1	150.85	501.43
2	132.76	405.94
3	347.03	358.36
4	309.75	244.21
5	316.52	
Total	\$1,256.91	\$1,509.94

HR Projects (both towns)

Lead Abatement	11
New Windows/doors	12
New Roofs	6
Mechanical systems	3
Electrical Systems	3
Electrical Safety	13
Plumbing	4
Handicap Accesibility	2
Microbial Growth	2
Sewer hookup	1
Septic	1