



Town of Shirley

BOARD OF SELECTMEN

7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Kendra J. Dumont, Chair

Robert E. Prescott, Vice Chair

Enrico C. Cappucci, Clerk

TEL: (978) 425-2600, x200

Fax: (978) 425-2602

Selectmen@shirley-ma.gov

BOARD OF SELECTMEN MINUTES September 12th, 2016 7:00 pm TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, September 12th, 2016 at the Town Offices, Meeting Rooms A & B, Chairman Kendra J. Dumont presiding, with Selectmen Robert E. Prescott, Enrico C. Cappucci, and Town Administrator Patrice Garvin in attendance.

CALL TO ORDER

Chairman Dumont called to Order the Board of Selectmen's Meeting at 7:00 pm.

TOWN ADMINISTRATOR REPORT

Brian Hildebrant was just appointed by the Town Moderator to the Finance Committee. I have worked with Brian on the Economic Development Committee and look forward to working with him in his new committee assignment. I have included the letter from the Town Moderator.

Blue Ribbons have gone up in Shirley. As Chairman Dumont mentioned at the last selectmen's meeting the Blue Ribbon's is to honor fallen police officers. The wives of the fallen officers met last week at the police station to place blue ribbons around town.

The Building Commissioner is going out for knee surgery for two weeks. Over the past months we have tried to find a local building inspector to take over during the few weeks the Building Commissioner is out. We have been unsuccessful in looking for a temporary replacement. The Commissioner will be able to review plans, but unable to conduct inspections while he is out. We will do our best to accommodate people needing inspections.

We are progressing with the updated Financial Policies and meeting regularly with the Collins Center. As the Board knows this was part of the Community Compact Grant the Town received.

The MassWorks Grant has been submitted for approval. There is also a Small Bridge Program that is being released, which the Town could qualify for. I am looking into it and have been speaking to people on the state level.

TREASURY WARRANTS

Selectmen Prescott motions approve the treasury warrants as presented, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

APPROVAL OF MINUTES

Selectmen Prescott motions to accept the minutes of the August 15th Regular Meeting of the Board of Selectmen, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

OLD BUSINESS

1. Energy Committee Update

NEW BUSINESS

2. Tree Removal Public Hearing

Selectmen Prescott read the public notice for this tree hearing

“ In accordance with Massachusetts General Laws (MGL), Chapter 87, Public Shade Tree Law, Section 3, the Town of Shirley Board of Selectmen will hold a Public Hearing regarding three requests for tree removals. This hearing will be conducted on Monday, September 12, 2016 at 7:10 pm at the Shirley Town Offices, 7 Keady Way, Shirley, MA. Any person interested or wishing to be heard on this matter should appear at the time and place designated.

The trees and locations of these removals are: One (1) 18” Maple at Whitley Park (rotted and dying), One (1) 11” Red Maple at Whitley Park (rotted and dying) and One 16” Cedar tree from the Center Cemetery at the Kelsey Family Burial lot that is threatening the family gravestones”

Chair Dumont states that she has been informed by Paul Farrar that these trees are rotting, and that two of them would be replaced.

Selectmen Prescott motions to allow the DPW to remove the three trees presented this evening, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

3. Pay Rate Discussion – Detective Olivia Siekman

Chief Goulden states that he sent a package with numerous credentials and his reasoning for a greater pay based on training. He does not believe it is fair to bring in an experienced officer and pay them the same rate as a rookie police officer.

Chair asks Town Administrator Garvin if there is a need to change the verbiage in the union contract to allow this to happen.

Garvin states that there would need to be a Memo of Understanding from the Union if the Board of Selectmen went forward with this action.

Goulden states he has already spoken with the union representatives, and believes they will have no problem.

Goulden states that an officer that has retired was making more money than the number he is asking for Detective Siekman, so there is a savings.

Selectmen Cappucci states that if the union, the selectmen, and the chief are all on board, then this should be no question.

TA Garvin states that there is no mechanism in place to make this happen, but changes to the union contract could add language for rate of pay being dependent on experience.

Chief states that if they can come up with the MOU language he hopes it will be retroactive back to the Detective Siekman's start date.

4. Draft Fall Town Meeting Warrant Articles

Town Administrator Garvin ran through the Draft Warrant Articles for the Fall 2016 Town Meeting (Draft Warrant Attached)

1. Supplemental Appropriation of Funds Fiscal Year 2017
2. Transfer OPEB Liability Trust Fund
3. Prior Year Bills FY 2016
4. SPACO-Fiber Optic Cable Line to Middle School
5. Sewer Department-Retained Earnings
6. Sewer Department Prior Year Bills FY 2016
7. Ambulance Department Budget Retained Earnings
8. Appropriate Capital Item(s) for FY 2017
9. Master Plan Implementation Element
10. Transfer to the General Stabilization Fund
11. Transfer to the Capital Stabilization Fund
12. Amend Section 3.9 "Lancaster Road Commercial District" of the Shirley Protective Zoning By-Law
13. Amend Section 13 "Description of District Boundaries" of the Zoning By-Law – Place parcels in Lancaster Road Mixed-Use District
14. Amend Section 13 "Description of District Boundaries" of the Zoning By-Law – Remove Parcels from R1 (Residential 1); place parcels in I (Industrial) and Mixed-Use
15. Amend Zoning Map November 2015
16. Amend Drive Way By-Law
17. Renewable Energy By-Law
18. Road Acceptance of Village Drive

Garvin states that the Draft Warrant will be going to the Finance Committee on 09/13/2016 for initial review.

5. Veterans Events Committee Charge and Appointments

Selectmen Prescott motions to appoint Jessica Myshrall as a member of the Veterans Events Committee for a term to expire 6/30/2019, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

Selectmen Prescott motions to appoint Neil Guthrie as an Associate Non-Voting Member of the Veterans Events Committee for a term to expire 6/30/2017, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

6. Driveway permits

Selectman Prescott Motions to approve the Driveway Permit for 23 Center Road, Selectmen Cappucci Seconds. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

Selectman Prescott Motions to approve the Driveway Permit for 16 Morse Circle, Selectmen Cappucci Seconds. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

7. Appointment of Don Parker to the Board of Registrars

Chair Dumont state that Kay Tohline has moved leaving an opening on the Board of Registrars.

Selectmen Prescott motions to appoint Don Parker to the Board of Registrars (Republican) for a term to expire 6/30/2017, Selectmen Cappucci seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

PUBLIC COMMENTS

ANNOUNCEMENTS

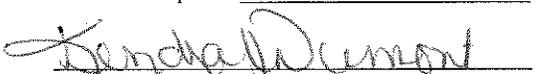
- 1. Next Meeting: Wednesday 9/19/16 at 7:00 p.m.

ADJOURNMENT

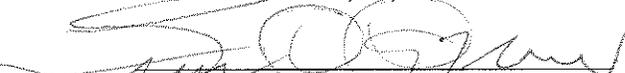
With no further business to discuss, Motion and Seconded to adjourn at 7:48 p.m., Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and Enrico C. Cappucci, vote Aye.

Respectfully submitted,
Nathan Boudreau, Executive Assistant

Date Accepted: 08/11, 2016


Kendra J. Dumont, Chair

Robert E. Prescott, Jr., Vice Chair


Enrico C. Cappucci, Clerk

Board of Selectmen

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.



**Town of Shirley
Board of Selectmen
NOTICE OF PUBLIC HEARING**

In accordance with Massachusetts General Laws (MGL), Chapter 87, Public Shade Tree Law, Section 3, the Town of Shirley Board of Selectmen will hold a Public Hearing regarding three requests for tree removals. This hearing will be conducted on **Monday, September 12, 2016 at 7:10 PM** at the Shirley Town Offices, 7 Keady Way, Shirley, MA. Any person interested or wishing to be heard on this matter should appear at the time and place designated.

The trees and locations of these removals are: One (1) 18" Maple at Whitely Park (rotted and dying), One (1) 11" Red Maple at Whitley Park (rotted and dying) and One 16" Cedar tree from the Center Cemetery at the Kelsey Family Burial lot that is threatening the family gravestones.

Board of Selectmen
Kendra Dumont, Chairperson
Robert Prescott, Jr., Vice Chair
Enrico Cappucci, Clerk

Town of Shirley

DEPARTMENT OF PUBLIC WORKS



158 GREAT ROAD - SHIRLEY, MASSACHUSETTS - 01464-2812

TEL: (978) 425-2628
Fax: (978) 425-2619

Memorandum:

To: Board of Selectmen
From: Paul Farrar – Foreman of Public Works
Date: September 8, 2016
Re: Public Tree Hearing, September 12, 2016

Dear Board Members,

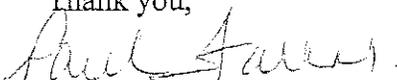
This office has requested a public tree hearing on Monday, September 12, 2016 at 7:10 PM on behalf of Mr. Norm Albert from the Veterans Evens Committee, DPW and Mr. Albert Kelsey. Each entity is requesting the removal of one tree each. Please see types, size and reason below. Pictures are attached for your review.

<u>REQUEST FROM:</u>	<u>SIZE/TYPE TREE</u>	<u>REASON</u>
Veteran's Committee	One (1) 18" Maple	Whitley Park: Rotted and Dying and Obstructs view of monument and flagpole (see attached letter with request)
DPW	One (1) 11" Red Maple	Whitley Park: Rotted and Dying.
Albert Kelsey Family	One (1) 16" Cedar Tree	Center Cemetery: Growing out of family burial plot and damaging grave stones. (see attached e-mail with request)

Tree removal is at the expense of Shirley DPW. DPW has no objection with the removal of these trees.

If you have any questions, please feel free to contact this office. *Please note that 2 trees will be replanted at Whitley Park*

Thank you,

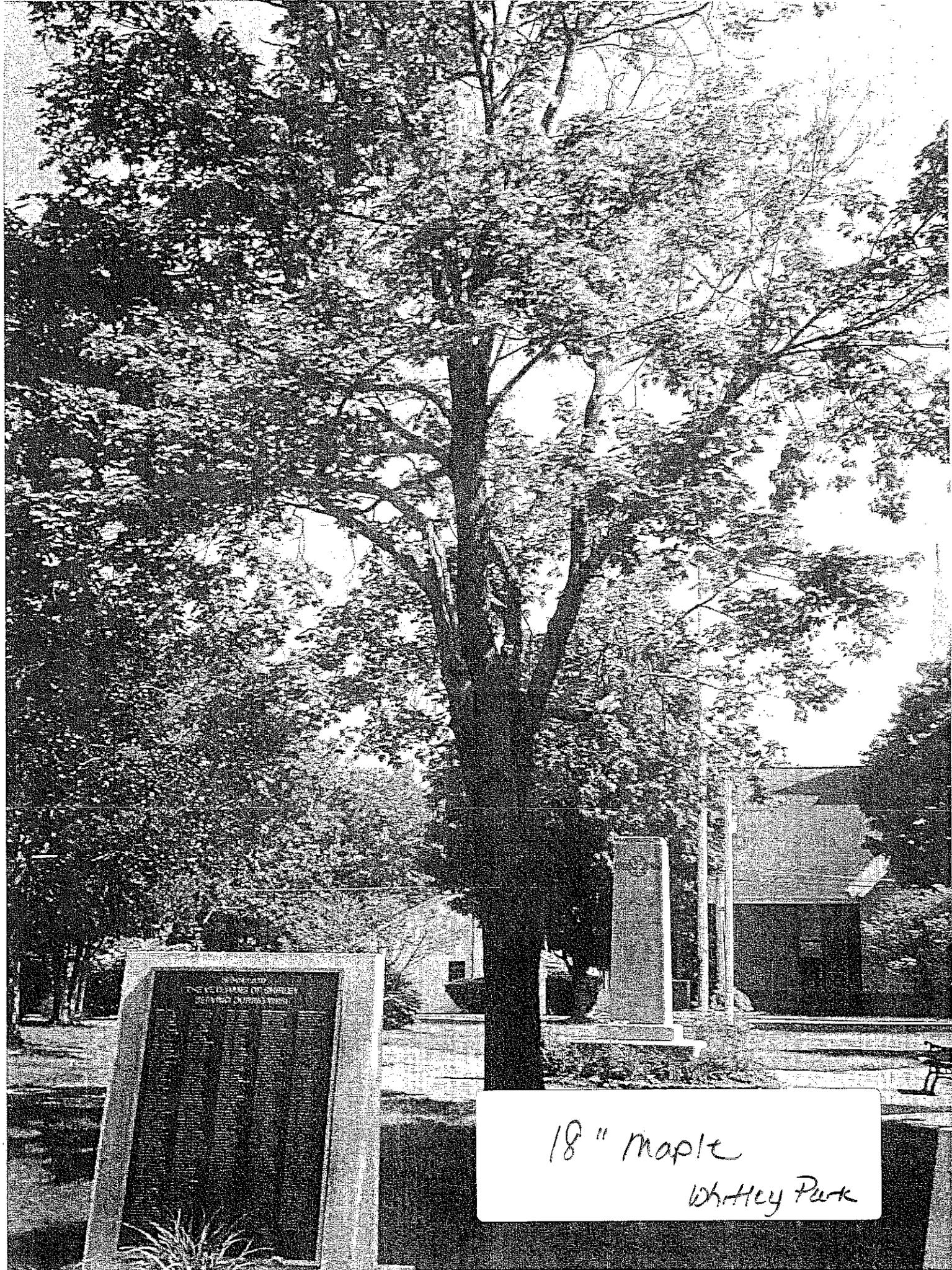

Paul Farrar

**Town of Shirley
Board of Selectmen
NOTICE OF PUBLIC HEARING**

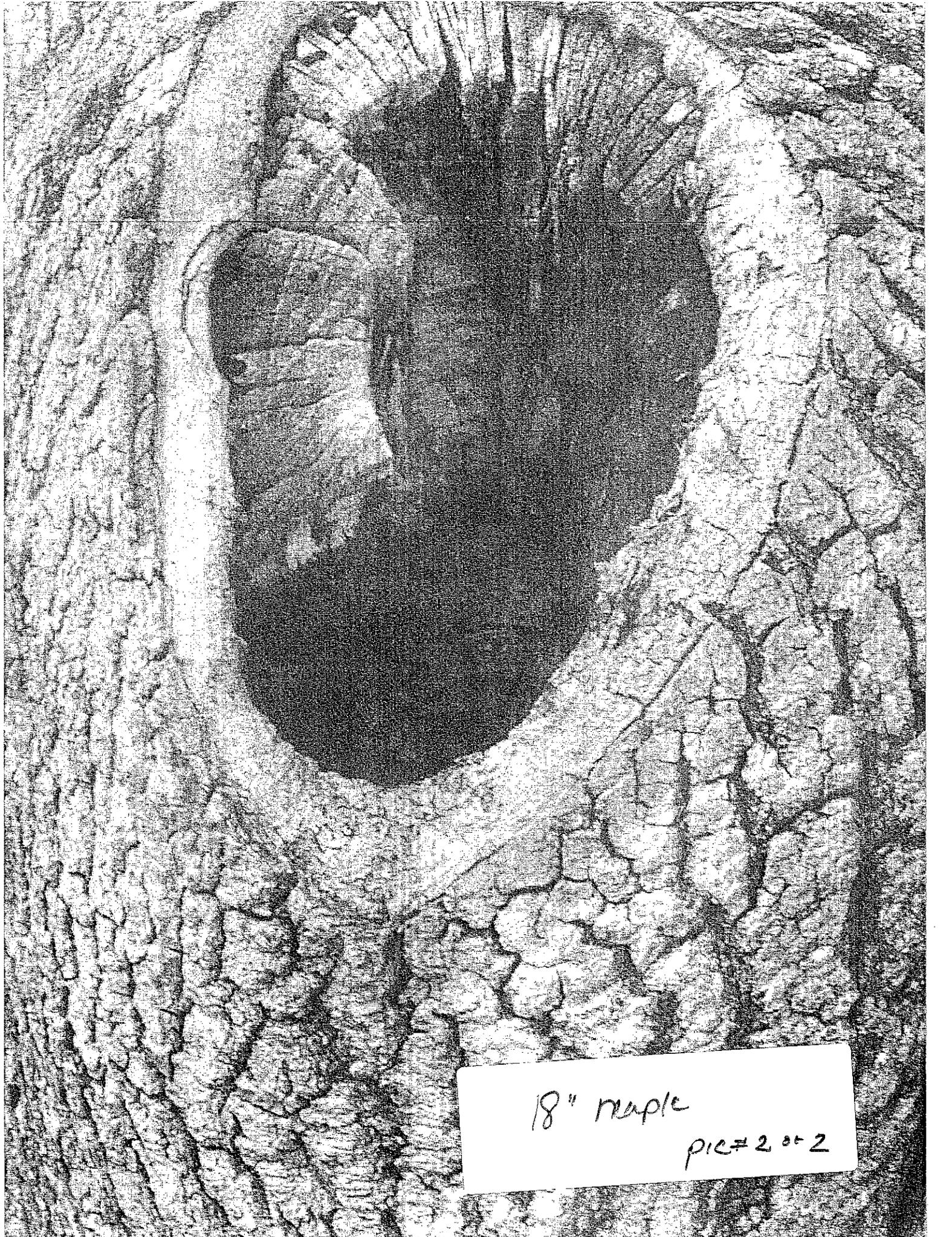
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Enrico Cappucci, Clerk
8/26, 9/2

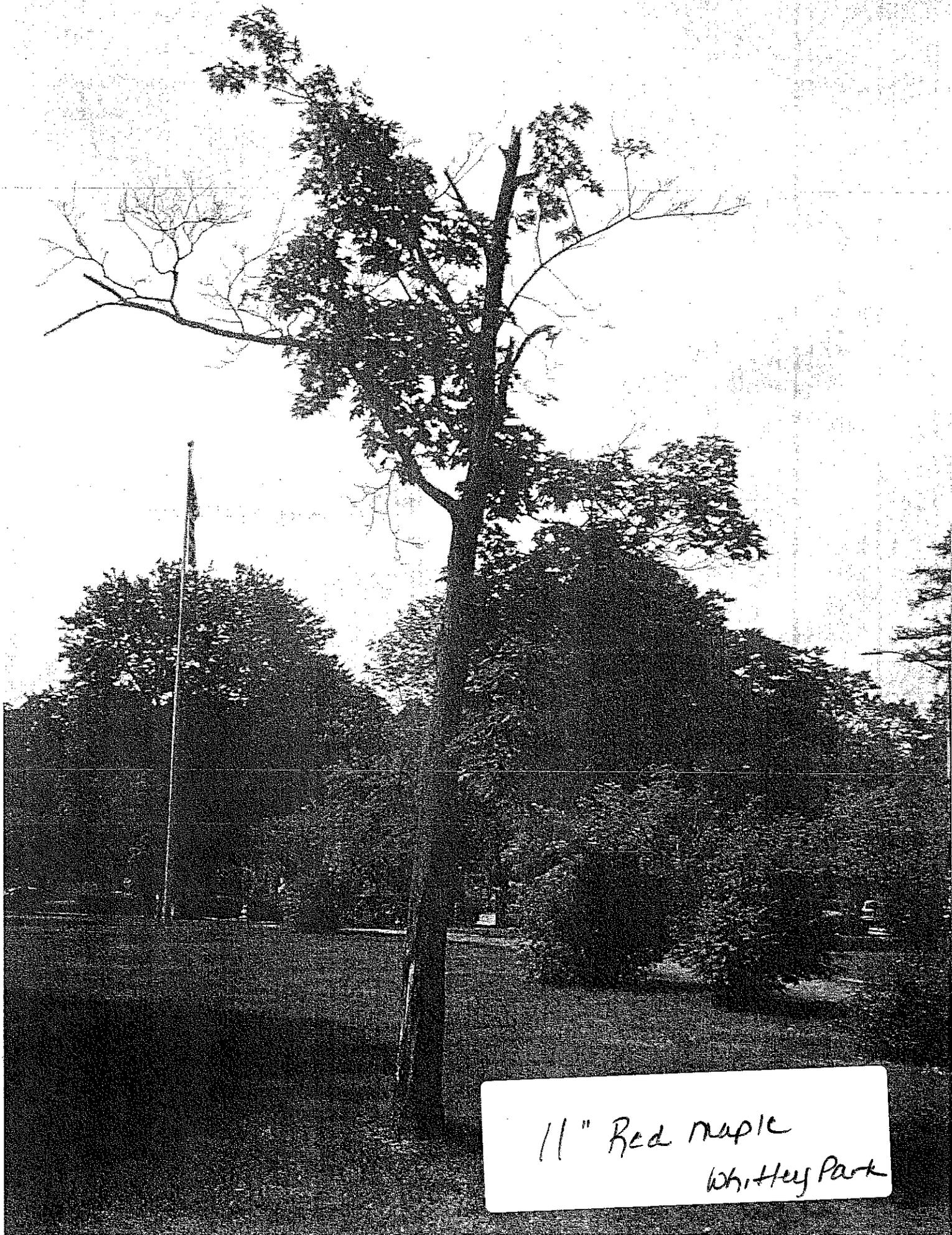


18" maple
Whitney Park



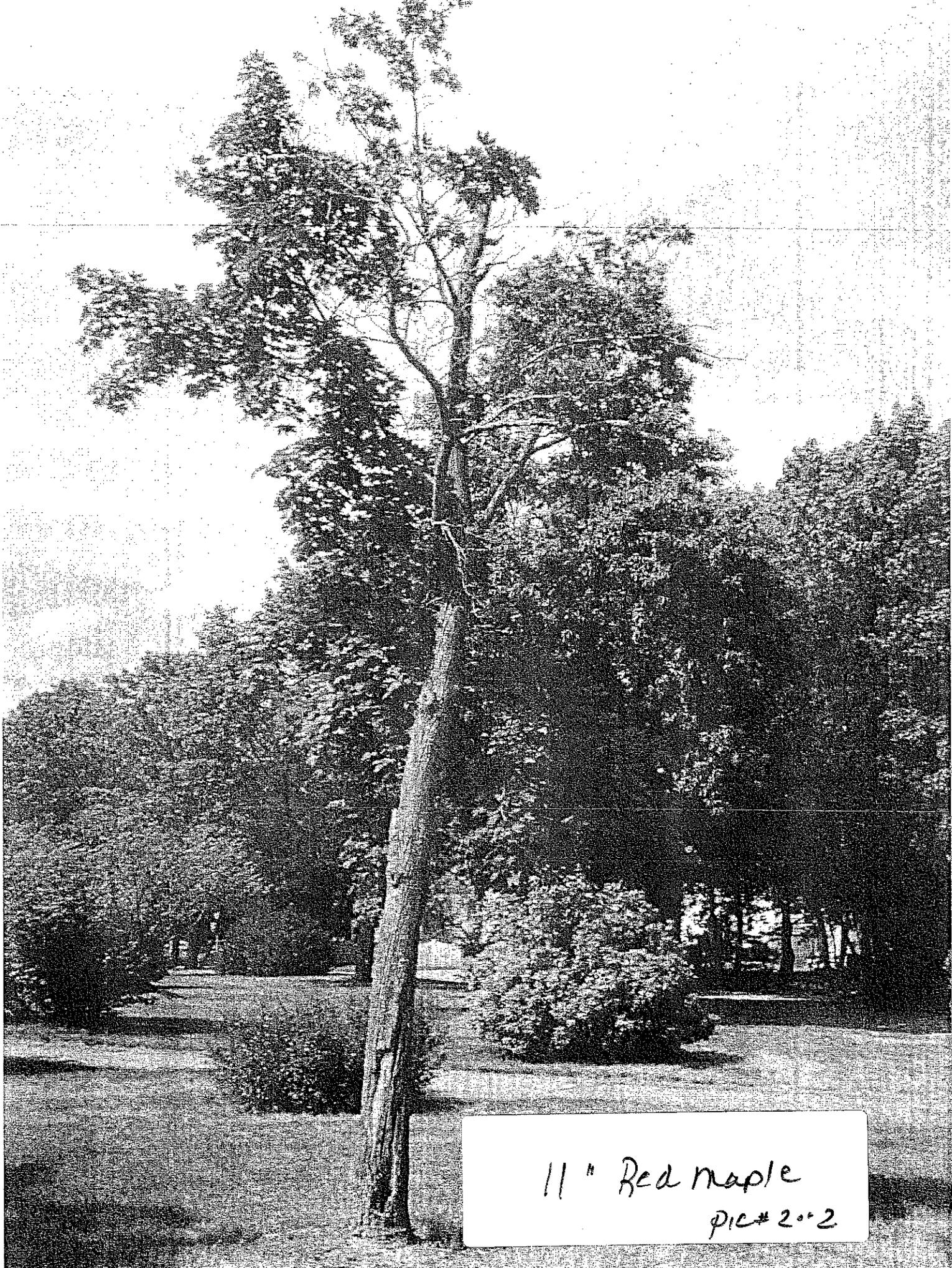
18" maple

pic# 2 of 2



11" Red maple

Whitney Park



11 " Red maple
pic# 2002



16" Cedar -
Center Cem.

Norman G. Albert, Chair
Alfreda Cromwell, Clerk
Joseph Landry
Mike Detillion
John Gutherie
Neal Gutherie
Cathy Mitchell

Town of Shirley Veterans Events Committee



July 1, 2016

Veteran's Event Committee

Dept. of Public Works

Attn: Paul Farrar

The Veterans Event Committee would like to have a tree removed at
Whittely Park.

We do not like to remove any trees in town but we feel that this tree should
be removed.

The tree obstructs the vision of the monument and the flag pole when we have
ceremonies on Veteran's Day and Memorial Day. Part of the tree is rotten and
will eventually be removed.

Cordially

Norman G. Albert, Chairman

Callahan, Pam

From: Callahan, Pam
Sent: Thursday, July 28, 2016 3:39 PM
To: 'kerckkelsey'
Subject: RE: Removal of Tree at Shirley Center Cemetery
Attachments: Shirley Legal Ad Trees Whitley and Center Cem Sep 2016 edit kplaw.doc

Dear Mr. Vanboskerck,

I hope this e-mail finds you well. In accordance with MGL 87, we have scheduled a public tree hearing at your request. I've attached the legal ad which will be published in the Groton Herald the weeks of August 19 and August 26. The tree at your family's burial site will also be posted with a notice on it starting on August 19th and will stay on until the tree is removed.

If you have any questions, please feel free to e-mail me at your convenience.

Sincerely,

Pam Callahan
Public Safety Admin. Asst.
Town of Shirley

From: kerckkelsey [mailto:kerckkelsey@aol.com]
Sent: Monday, June 13, 2016 5:46 PM
To: Callahan, Pam
Subject: Removal of Tree at Shirley Center Cemetery

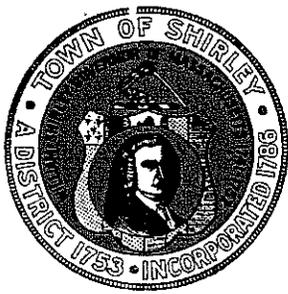
Dear Pam:

This will put in writing the request from my family to remove a large cedar tree that has grown out of the top rear of the burial mound at the Kelsey lot in the rear of the Shirley Center Cemetery. Our family is concerned that this tree is threatening the stability of our grandparents' stones. Gregg Hathaway, who is preparing new stones for us in this area, agrees.

We would much appreciate it if the town of Shirley could send some one with a chain saw to remove this tree before it does any permanent and costly damage to our family grave site. It is a cedar tree, between ten and twelve inches across the trunk. It has grown up out of the rear of the main burial mound. It is threatening the two stones of Albert and Henrietta Kelsey from the rear.

My brother and I would most appreciate your removing it. Thanks in advance.

Albert Vanboskerck Kelsey (Kerck)
5 Homestead Lane
Falmouth, Maine 04105
(207) 781-7099



TOWN OF SHIRLEY POLICE DEPARTMENT

11 Keady Way
Shirley, Massachusetts 01464

DEPARTMENT/OPERATIONS

978-425-2642

FAX: 978-425-2646

RECORDS BUREAU

978-425-2644

FAX: 978-425-2646

EXECUTIVE ASSISTANT

978-425-2644

FAX: 978-425-2646

awhiting@shirley-mapd.org

CHIEF OF POLICE

978-425-2645

FAX: 978-425-2646

tgoulden@shirley-mapd.org

THOMAS J. GOULDEN II
CHIEF OF POLICE

August 25, 2016

Board of Selectmen
Town of Shirley
7 Keady Way
Shirley, MA 01464

Re: Rate of Pay

Dear Board Members:

May this find you all well. This letter is intended to respectfully request the following rate of pay for Detective Olivia Siekman.

I would like to start Detective Siekman at a beginning rate of pay of \$25.19 per hour. This rate is on the FY2017 pay scale for a detective with experience the union contract only establishes rates for new hires with no training or experience. Olivia Siekman comes to the Shirley Police Department with a significant amount of training and experience as a fully trained Detective. As you may know the Shirley Police Department does not currently have a detective.

I expect to utilize Officer Siekman as a field training officer because she has several years of experience as both a patrol officer and a detective. Officer Siekman will be a role model for the patrol staff to emulate because many of our officers have less than one year of full time experience. Officer Moody is retiring in September, 2016; his current rate of pay is \$28.92. When Officer Moody retires whoever is hired to fill that full time position will be paid at a lower rate of pay. This difference will cover part of Officer/Detective Siekmans pay. You may also recall that Officer Siekman is a certified Defensive Tactics Instructor, R.A.D. instructor, and will be offering R.A.D. classes to the community in the fall. Because Officer/Detective Siekman comes to the agency with the required training to be a Detective it will save the Town of Shirley much needed funds because we will not have to send other Officers to detective training *and* then assign another officer to cover their scheduled shift which would likely result in overtime being paid. Because of Officer Siekman's prior training and experience that will not be necessary. I have attached just a sampling of the training certificates and letters of appreciation that Detective Siekman has received prior to coming to work with the Shirley Police Department. Detective

Siekman has already demonstrated how important her training and experience is a benefit to the agency by the way she has assisted in an arrest and burglary investigation during her Field Training Program

If you have any questions regarding this request please contact me at my office.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'T. Goulden', written over a horizontal line.

Thomas J. Goulden
Chief of Police



Town of Milford

POLICE DEPARTMENT

Milford Police Department
19 Garden Street
Milford, NH 03055-4304
(603) 673-7742
Fax (603) 672-6025
www.milford.nh.gov
Fred Douglas, Chief of Police

To: Officer Olivia Dudley
From: Fred Douglas, Chief of Police
Date: June 9, 2011
Subject: Performance of Duty

I want to take a moment to note of the exemplary performance of duties you have contributed to this agency in 2011 thus far.

As of June 9th, you have effected 25 arrests, initiated 179 motor vehicle stops, investigated 177 incidents, some requiring lengthy investigations which demanded completing several search warrants on your own. You have done this while attending several training sessions and obtaining new certifications. This could only be accomplished through diligence, dedication and commitment to your duties.

Thank you for your efforts.

Respectfully,

Fred Douglas
Chief of Police

cc: Captain Toom
Sergeant Fiffield
Personnel File

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Town of Milford

POLICE DEPARTMENT

Milford Police Department
19 Garden Street
Milford, NH 03055-4304
(603) 673-7742
Fax (603) 672-6025
www.milford.nh.gov

Fred Douglas, Chief of Police

To: Officer Olivia Dudley
From: Fred Douglas, Chief of Police
Date: June 10, 2011
Subject: Letter of Appreciation

Officer Olivia Dudley,

I received a letter from Chief Donald Palma of the Groton, MA Police Department conveying his appreciation for your invaluable assistance in their R.A.D. simulation on May 17, 2011.

I also appreciate your participation in this program which reflects a positive image in our agency and the entire Town of Milford.

Respectfully,

Fred Douglas
Chief of Police

cc: Captain Toom
Sergeant Fiffield
Personnel File

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Town of Milford

POLICE DEPARTMENT



Milford Police Department
19 Garden Street
Milford, NH 03055-4304
(603) 249-0630
Fax (603) 672-6025
www.milford.nh.gov
Fred Douglas, Chief of Police

April 13, 2012

Officer Olivia Dudley
Milford Police Department
19 Garden Street
Milford, NH 03055

Officer Dudley,

I wanted to take a moment to recognize your initiative in creating the new Milford Police Weekly Crime Bulletin. This information will no doubt be a great asset to all our sworn officers and will greatly assist the Patrol Division

I want you to know how much your general approach to this department is appreciated. Your proactive attitude has resulted in a most useful tool that places current pertinent information at the patrolmen's fingertips. I am pleased with the results and thank you again for a job well done.

Sincerely,

A handwritten signature in cursive script that reads "Fred Douglas".

Frederick G. Douglas
Chief of Police

cc: Captain C. Nervik
Sgt. Pelletier
file

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Town of Milford

POLICE DEPARTMENT

Milford Police Department
19 Garden Street
Milford, NH 03055-4304
(603) 249-0630
Fax (603) 672-6025
www.milford.nh.gov

Michael J. Viola, Chief of Police

To: Detective Olivia Siekman

From: Sergeant Kevin P. Furlong

Date: March 11, 2013

Subject: Sexual Assault Investigation

Detective Siekman,

I want to take a moment to make note of the exemplary job that you performed on a felony level investigation.

On February 5th, 2012 you were assigned a sexual assault that had taken place in Milford. During the course of your investigation you were sympathetic to the needs of the victim and were very detailed with your reports and follow ups. Your thorough investigation led to the arrest and conviction of Christopher Palermo who has been identified as a violent offender with a lengthy criminal history.

I was directly contacted by the County Attorney's Office who informed me that your investigation and testimony at trial was "excellent". As a result of your direct involvement with this case Christopher Palermo was sentenced in January of 2013 to 10-20 years in the New Hampshire State Prison.

This investigation clearly displays your diligent work ethic and your commitment to the citizens of our community. Thank you very much for your efforts.

Respectfully,

Sergeant Kevin P. Furlong
Detective Division

Excellent Thanks
(Signature)

*Great Police Work
and Court Preparation*
MPV

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Fax (603) 672-6025
www.milford.nh.gov

Michael J. Viola, Chief of Police

To: Detective Olivia Siekman
From: Sergeant Kevin P. Furlong
Date: April 25, 2013
Subject: Testimony at Court

Detective Siekman,

I want to take a moment to make note of the professionalism that you displayed recently while testifying for the Division of Children and Youth Families.

On April 9th I received a letter from the Attorney for DCYF who wanted to express her appreciation for your testimony. She stated that you were completely prepared for the case and you presented yourself as professional and highly credible.

I appreciate your efforts as they reflect a positive image on you and the entire agency.

Respectfully

Sergeant Kevin P. Furlong
Detective Division

*Olivia - Thanks for your
continued professionalism.
Great job!
C. Viola*

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*Good job
Michael Viola*

Town of Milford

POLICE DEPARTMENT



Milford Police Department
19 Garden Street
Milford, NH 03055-4304
(603) 249-0630
Fax (603) 672-6025
www.milford.nh.gov

Michael J. Viola, Chief of Police

To: Detective Olivia Siekman

From: Matthew Fiffield
Patrol Sergeant

Date: July 16th, 2013

Subject: Performance as an Instructor

Detective Siekman,

I want to take a moment to make note of an exemplary performance of duty you exhibited on while instructing a recent session of the Citizen's Police Academy.

On July 10th, 2013, you took part in an Academy session regarding the Use of Force training and application during the course of duty. Through displayed knowledge in your particular area of expertise, Defensive Tactics and Handcuffing, you kept the class engaged and impressed all parties present, to include myself.

Thank you for your efforts. Your contributions to our agency as a whole are greatly appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read 'Matthew J. Fiffield', is written over a horizontal line.

Sergeant Matthew J Fiffield
Patrol Division

Cc: Captain Toom
Cc: Sergeant Furlong
Cc: Personnel file

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RECEIVED
APR 01 2014

Hollis Primary School
36 Silver Lake Road, Hollis, NH 03049
603-465-2260 Fax: 603-465-3243



Hollis Upper Elementary School
12 Drury Lane, Hollis, NH 03049
603-465-9182 Fax: 603-465-9068

Hollis School Community

Dear Chief Viola,

March 18, 2014

Over the past 6 weeks, several SAU 41 staff members have been participating in RAD training offered by Officer Bergeron of the Hollis Police Department. RAD (Rape Aggression Defense Training) is a system of self defense education that allows women - in a relatively short period of time, - to obtain the physical skill mastery to defend themselves. This program provides short term training opportunities in a progressive building block format.

The last piece of the class was actual situations where we had to defend ourselves against "attackers". All of our "attackers" were other police members from other towns. Officer Bergeron organized their support so that his class members could try out their new skills, but more importantly -- this helped us build the confidence that we needed to get out of a bad situation as safely as possible. Our sincere thanks go out to:

Instructor/aggressor: **Detective Olivia Siekmann** of the Milford Police Department; Aggressor: **Sgt. Phil Nichols** of the Nashua Police Department; Aggressor: **Lt. Chad Blake** of the Amherst Police Department; and Safety Officer: **Deputy Sheriff Michael Merrifield** of the Hillsborough County Sheriff's Office. We would not have been able to try out our skills without their time or dedication to the the RAD program.

We want to thank the Milford Police Department for allowing Detective Siekmann to offer this valuable, life-changing, training to our SAU 41 staff members at no cost. By allowing Detective Siekmann time to participate in training and maintaining her certification, as well as supporting other RAD trainers during their classes, your commitment and dedication is helping to train hundreds of women.

We have learned the RAD skills needed to protect ourselves by participating in this training. We are more confident that should we be in a bad situation, we will be able to get out of it! All of us are dedicated to recommending this training to other women and maintaining our own skills by enrolling in refresher courses and bringing a "buddy" to learn with us!

We know how much time you are allowing her to conduct and support this important program. We appreciate your support and wanted to express our deepest gratitude! THANK YOU!

Sincerely -- RAD program graduates:

Candice Fowler

Candice Fowler

Brenda Nickerson

Brenda Nickerson

Elaine Brown

Elaine Brown

Sarla Patel

Sarla Patel

Cathy Burbee

Cathy Burbee

Patricia Smith

Patricia Smith

Susan Patz

Susan Patz

Debbie Nofle

Debbie Nofle



HOLLIS POLICE DEPARTMENT
HOLLIS, NEW HAMPSHIRE

RECEIVED
JUN 22 2015

James Sartell
CHIEF OF POLICE

June 18, 2015

Chief Michael Viola
Milford Police Department
19 Garden Street
Milford, NH 03055

Dear Chief Viola:

Please accept this letter of appreciation for the assistance that Sgt. Olivia Siekman provided in the physical defense class (R.A.D.) we recently taught in Hollis, both at HBHS and on June 2, 2015. With her support, we provided a productive and effective program which was well attended and received by the community and students. Her knowledge of the R.A.D. system and her willingness to volunteer her time allowed us to bring a very useful and effective program to our community. R.A.D. recommends a male and female teaching team and Sgt. Siekman fills that roll above and beyond.

The feedback I've received has been very positive with a great deal of praise for Sgt. Siekman, who provided excellent instruction in a supportive and encouraging environment. Her positive and professional interactions created an atmosphere of trust, whereupon students felt comfortable asking questions. As a R.A.D. instructor her assistance was invaluable and I would not have been able to conduct such a worthwhile program for our community without her assistance.

Lastly, with Sgt. Siekman's help, I was able to provide an effective simulation night that taught the women in my community self-defense skills, safety knowledge, awareness skills, and most importantly the self-confidence that they will carry with them forever. Enclosed is a copy of a letter that was received from a student of the class.

Thank you to you and your department for allowing me to utilize Sgt. Siekman for this worthy activity.

Regards,

Rick Bergeron
School Resource Officer

Enclosure

mp



HOLLIS POLICE DEPARTMENT
HOLLIS, NEW HAMPSHIRE

RECEIVED
JUL 27 2015

James Sartell
CHIEF OF POLICE

July 23, 2015

Chief Michael Viola *MV*
Milford Police Department
19 Garden Street
Milford, NH 03055

Dear Chief Viola:

Please accept this letter of appreciation for the assistance that Sgt. Olivia Siekman continues to provide for the physical defense class (R.A.D.). We recently taught in Hollis during the month of July 2015 for Hollis Brookline High School graduates and students. On a continuing basis, Olivia contributes to a productive and effective program which is well attended and received by the community and students. Her knowledge of the R.A.D. system and her willingness to volunteer her time allows us to bring a very useful and effective program to our community. R.A.D. recommends a male and female teaching team and Sgt. Siekman fills that roll above and beyond.

The feedback I've received continues to be very positive with a great deal of praise for Sgt. Siekman, who provides excellent instruction in a supportive and encouraging environment. Her positive and professional interactions created an atmosphere of trust, whereupon students consistently feel comfortable asking questions. As a R.A.D. instructor her assistance is invaluable and I would not have been able to conduct such a worthwhile program for our community without her assistance.

Lastly, with Sgt. Siekman's help, I was able to provide an effective simulation night that taught the women in my community self-defense skills, safety knowledge, awareness skills, and most importantly the self-confidence that they will carry with them forever.

Thank you to you and your department for allowing me to utilize Sgt. Siekman for this worthy and ongoing activity.

Regards,

Rick Bergeron
School Resource Officer

Enclosure

New Hampshire Police Standards and Training Council



Continuing Education

OLIVIA A. DUDLEY
MILFORD POLICE DEPARTMENT

Is Granted 3.5 Continuing Education Units

for attendance at

Basic Drug Investigation

held between 04-02-2012 and 04-06-2012

M. J. Pugh

Chairman

04-06-2012

Date

Donald J. Velt

Director

04-06-2012

Date

New Hampshire Police Standards and Training Council



Continuing Education

OLIVIA A. DUDLEY
BROOKLINE POLICE DEPARTMENT

Is Granted 3.50 Continuing Education Units

For attendance at

DEFENSIVE TACTICS INSTRUCTOR

Held between 06/21/2010 Thru 06/25/2010

M. J. P...

Chairman

06/25/2010

Date

Donald J. K...

Director

06/25/2010

Date

NH PUBLIC RISK MANAGEMENT EXCHANGE
Education & Training Program

This certificate is hereby presented to:

Olivia Siekman

for completing a training program in:
Coaching for Performance

on 10/28/2015 at Primex Training Facility, Concord, NH

and having earned .7 Continuing Education Units (CEUs)

CEUs are awarded based on successful completion of programs that are Continuing Education designated. (1 Contact Hour = .10 CEU)



Jonathan D. Kopp

Operations Manager

Chaire de Jean

Education & Training Program Coordinator

Roger Williams



Justice System Training and Research Institute

In Partnership with the

New England Association of Chiefs of Police

Recognize

Sergeant Olivia Siekman

Milford, NH Police Department

For the Successful Completion of

Command Training: First Line Supervisor Course

Monday, November 30, 2015 – Friday, December 11, 2015

A handwritten signature in black ink, appearing to read "Robert W. McKenna".

Robert W. McKenna, Director

Justice System Training & Research Institute

A handwritten signature in black ink, appearing to read "Theodore P. Smith".

Theodore P. Smith, President

New England Association of Chiefs of Police

**New Hampshire Department of Safety
Division of Homeland Security and Emergency Management**

This Certificate of Training Verifies that

Olivia Siekman

*Has successfully completed the following Course
Exhibiting Professional and Academic Acceptance as
Prescribed by the U.S. Department of Homeland Security*

CRITICAL INCIDENT RESPONSE FOR LAW ENFORCEMENT SUPERVISORS AND MANAGERS

CA-021-RESP 24 HRS

Awarded this 25th Day of August 2015



Elmo Banning

Elmo Banning, Director
D•PRER, LLC.



Bow Brook Place
46 Donovan Street
Concord, NH 03301-2624

(603) 225-2841
(800) 698-2364

www.nhprimex.org
Sergeant Olivia Siekman

Milford Police Department
19 Garden Street
Milford, NH 03055

Dear Olivia,

Congratulations on your successful completion of the Primex³ Supervisors' Academy!

In speaking with the individual instructors, each mentioned how impressed they were with your group. I would like to echo that sentiment. I was especially impressed with the final exercise and presentations done by the groups. Jonathan Kipp has summarized the groups' work and it is included in this packet. Your Learning Check, Certificate of Completion, and the class photo are also included.

As an International Association for Continuing Education and Training (IACET) Authorized Provider, Primex³ has awarded you 24 Contact Hours for successful completion of the Supervisors' Academy, which calculates into 2.4 CEUs. The IACET Authorized Provider status means that Primex³ adheres to IACET's internationally recognized ANSI/IACET 1-2007 Standard for Continuing Education and Training. Only Authorized Providers may award IACET Continuing Education Units (CEUs).

Additionally, Granite State College has validated the Primex³ Supervisors' Academy for 4 transferable credits into a degree program, including but not limited to, the degree in Public Service Management.

You may download your Primex³ training transcript by going to www.nhprimex.org. Once logged in, click on Education & Training. There you will find a tab called My Training Transcripts. Primex³ is pleased to play a role in helping you reach your professional development goals, and we look forward to seeing you again in a future training program.

Best Regards,

Elaine St. Jean
Education & Training Program Coordinator
Enc.
ESJ/JML

RECEIVED
AUG 28 2015

Supervisors' SACCADEMY

Primex³ Education & Training Program

This Certificate is Hereby Presented to:

Olivia Siekman

for Successful Completion of:

Primex³ Supervisors' Academy

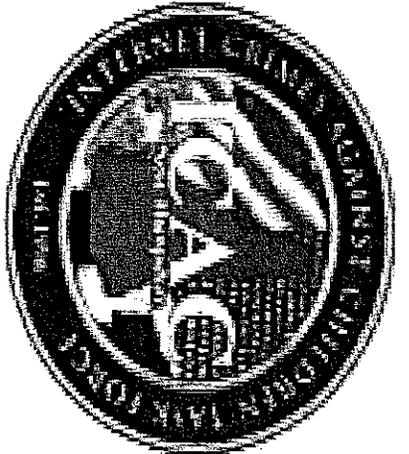
on July 21st 2015 at Primex Training Facility, Concord, NH
and having earned 2.4 Continuing Education Units (CEUs)

CEUs are awarded based on successful completion of programs that are Continuing Education designated. (1 Contact Hour = .10 CEU)



Jonathan D. Kopp
Operations Manager

Cherie de Sear
Education & Training Program Coordinator



**The New Hampshire
Internet Crimes Against Children
Task Force**

Presents this

**Training Certificate-
For Completion Of:
Basic Digital Investigations (3 hours)
To**

DETECTIVE OLIVER SLOKUM

Sergeant Thomas Grella & Detective Christopher Gilroy

October 15, 2013

STATE OF NEW HAMPSHIRE



ATTORNEY GENERAL'S TASK FORCE ON CHILD ABUSE AND NEGLECT
and
GOVERNOR'S COMMISSION ON DOMESTIC AND SEXUAL VIOLENCE

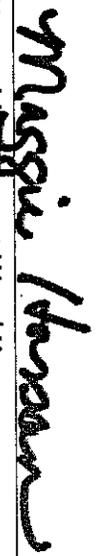
Olivia Siekman

This certifies that _____ has attended

PARTNERING FOR A FUTURE WITHOUT VIOLENCE

13.5 Hours Continuing Education Credits
Southern New Hampshire University
Manchester, New Hampshire

June 4-6, 2014


Honorable Margaret Wood Hassan
Governor, State of New Hampshire


Honorable Joseph A. Foster
Attorney General, State of New Hampshire

Certificate of Completion

Presented to

Olivia Siekman

for completing the

Use of Force Simulator Training

on

July 24, 2013

[Signature]
Robert Barry, Education and Training Consultant

DRIVING HISTORY

**United States Department of Justice
Drug Enforcement Administration**

**This is to certify that
Olivia Siekman**

Milford Police Department

has successfully completed the course of instruction in

Basic Narcotics School

**conducted by the United States Drug Enforcement Administration's
Training Staff at**

New England State Police Information Network

SA Kristine Tierney

**In testimony thereof I subscribe my name
on this 21st day of June 2013**

Coordinator

Michelle Spatoro
Administrator, Drug Enforcement Administration

John E. Reid and Associates

Chicago, Illinois

Hereby Certifies That

Olivia Siekman

Attended and successfully completed a Course

on

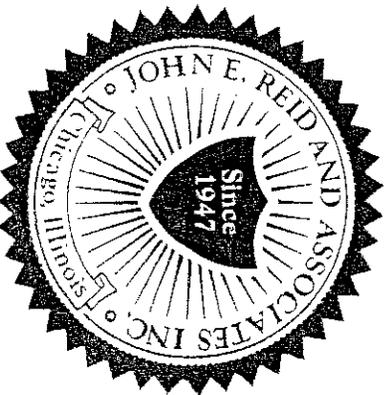
The Reid Technique

of

Interviewing and Interrogation

March 19 - 21, 2013

Michael J. Pappas
Course Instructor



STATE OF NEW HAMPSHIRE



ATTORNEY GENERAL'S OFFICE

This certifies that Olivia Stekman
has attended

Protocol Training: "A Model Protocol For Response to Adult Sexual Assault Cases"

2 Hours of Continuing Education Credits

SESSION: November 27, 2012
(Date)

Michael A. Delaney
Attorney General Michael A. Delaney

Certificate of Training

This certifies that

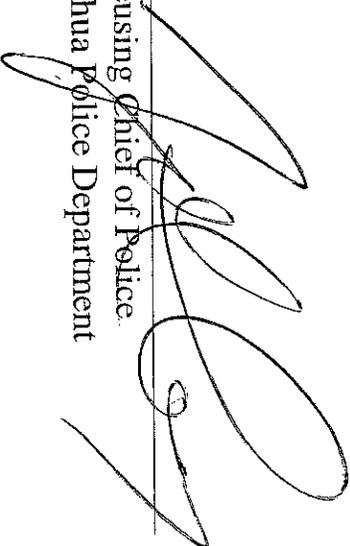
Detective Olivia Siekman

Has successfully completed the 40 hour training program

DEATH AND HOMICIDE INVESTIGATIONS

Hosted by the Nashua, New Hampshire Police Department

Conducted October 1st through October 5th, 2012


John Seusing, Chief of Police
Nashua Police Department


Charles C. Hemp
Instructor



Greater Lakes
Child Advocacy Center

A program of the Granite State Children's Alliance

CERTIFICATE OF ATTENDANCE

Investigating Sexual Assaults

Presented by Sgt. Thomas Swett, Laconia Police Department

6 Training Hours

March 30th, 2012

Laconia Police Department, Laconia New Hampshire

Presented to: **Officer Olivia Dudley**



Sgt. Thomas E. Swett, Laconia Police Department



Meghan Noyes, Program Director GLCAC

Law Enforcement Bicycle Association

This is to certify that

Olivia Dudley

has completed a class 11-361-104-001, 40 hour

Basic Mountain Bike Officer course

Held 05-23-11 to 05-27-11

at

Laconia Police Department

and has obtained the National certification
of the Law Enforcement Bicycle Association

Never Give Up. Never Stop Trying

William J.

President, LEBA

Matthew Canfield

Matthew Canfield, Training Lieutenant

Dennis Ashley

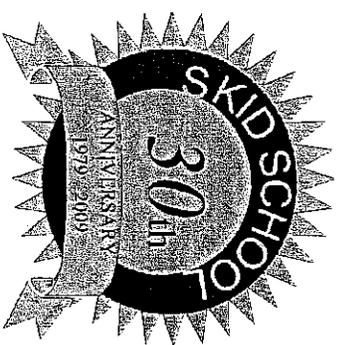
Dennis Ashley, Instructor

Michael Moyer

Michael Moyer, Chief of Police

STEVENS ADVANCED DRIVER TRAINING CONGRATULATES

Olivia Dudley



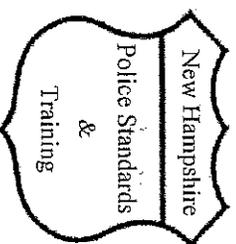
*for successfully completing this course in
advanced car control*

October 19, 2009

DATE

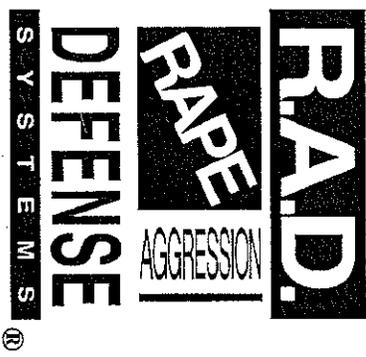
Sandy Stevens

SANDY STEVENS



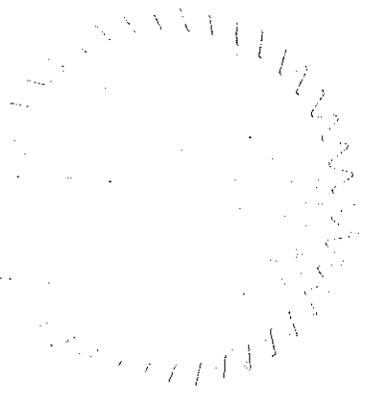
INSTRUCTOR CERTIFICATION
RAPE AGGRESSION DEFENSE SYSTEMS

*Basic
Physical
Defense*



*Olivia A. Dudley
June 9, 2010
Wilmington, MA*

Lawrence N. Nadeau, Founder
Director of Instructional Development
The R.A.D. Systems of Self-Defense



Primary Instructor(s)
Basic Physical Defense System
The R.A.D. Systems of Self-Defense



Sheriff Michael L. Prozzo, Jr.
Chairman

State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
ARTHUR D. KEHAS
LAW ENFORCEMENT TRAINING FACILITY & CAMPUS
17 Institute Drive — Concord, N.H. 03301-7413
603-271-2133 FAX 603-271-1785
TDD Access: Relay NH 1-800-735-2964



Donald L. Vittum
Director

NOTICE OF COURSE COMPLETION

COURSE TITLE: *Warrants and Complaints*

HOURS: 7

COURSE DATE: 10/01/2009

ATTENDEE:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>GRADE</u>
OLIVIA A. DUDLEY	BROOKLINE	ATTENDED

COURSE DESCRIPTION:

This class covers how to prepare arrest warrants, search warrants, affidavits and complaints - why and when they are needed, where to obtain them, what information they must contain and how to execute them. Special emphasis is placed on relevant statutes, court decisions, and rules of the court.

COORDINATOR: *LT. MARK G. BODANZA, LAW ENFORCEMENT SPECIALIST*

This is to certify that the above-named officer has successfully completed the above-described course.

Donald L. Vittum
DIRECTOR

10/01/2009
DATE



State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
 ARTHUR D. KEHAS
 LAW ENFORCEMENT TRAINING FACILITY & CAMPUS
 17 Institute Drive — Concord, N.H. 03301-7413
 603-271-2133 FAX 603-271-1785
 TDD Access: Relay NH 1-800-735-2964



Sheriff Michael L. Prozzo, Jr.
 Chairman

Donald L. Vittum
 Director

NOTICE OF COURSE COMPLETION

COURSE TITLE: BACKGROUND INVESTIGATION

COURSE DATE: 12/04/2012

HOURS: 4

ATTENDEE:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>GRADE</u>
OLIVIA A. SIEKMAN	MILFORD	ATTENDED

COURSE DESCRIPTION:

A four-hour course on how to comply with the Police Standards & Training Council's rules, regarding the background investigation of prospective full- and part-time police officers. Topics include how to conduct a legally defensible, job-related background investigation. How to develop testing procedures for new employees based on bona-fide occupational qualifications, and ramifications of the Americans with Disabilities Act, and information regarding HB 151, the new legislation covering police hiring requirements in New Hampshire.

INSTRUCTOR: KIM H. ROBERTS, CAPTAIN,

This is to certify that the above-named officer has successfully completed the above-described course.

DIRECTOR

12/04/2012

DATE

Town of Shirley
Massachusetts



WARRANT

for the

**2016 SPECIAL
TOWN MEETING**

Ayer-Shirley Regional Middle School
Auditorium, 1 Hospital Road
Beginning Saturday, November 19, 2016

**Town of Shirley Warrant, Special Town Meeting,
Saturday, November 19, 2017**

ORDER OF ARTICLES

ART. #TITLE	PAGE
1. Article 1 Supplemental Appropriations FY17	3

NOTICE

If the business of this Warrant for the Special Town Meeting is not concluded on Saturday, November 19, 2016, it is proposed to adjourn as follows, provided that the Meeting so votes: to Monday, November 21, 2016.

**Town of Shirley
Special Town Meeting
November 19, 2016
Warrant**

Middlesex, ss.

Commonwealth of Massachusetts

To any of the Constables of the Town of Shirley in said County,

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the Inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Auditorium of the Ayer-Shirley Regional Middle School at 1 Hospital Road in Shirley on Saturday, the nineteenth day of November 19, 2016 at 9:00 a.m., to consider the following:

ARTICLE 1: Supplemental Appropriation of Funds for Fiscal Year 2017

To see if the Town will vote to amend the Fiscal Year 2017 budget as voted under Article 5 of the 2016 Annual Town Meeting by transferring certain sums of money within said budget and by appropriating a sum or sums of money to supplement said budget, with said supplemental appropriations to be transferred from available funds or raised by taxation, all for the purposes and in the amounts specified in the chart below; or take any other action relative thereto.

Line Item Number	Department/Account Name	FY2017 Approved	Proposed (Reduction/Increase)	FY2017 Revised Budget
211	Police Department Expenses	\$86,462		
211	Police Department Wages Union	\$656,737		
155	Computer Operation Expenses	\$75,906		
146	Tax Title	\$14,062		
151	Legal Expenses	\$30,000		

Summary:

Police Expenses: This supplemental appropriation is needed for training in the Police Department.

Police Wages: This supplemental appropriation is needed to cover overtime shifts that will be created due to training.

Computer Operations: This supplemental appropriation is needed to fully integrate the Finance Offices. The Town received a \$38k grant to put in a new software system. The amount requested covers the balance. In addition the supplemental appropriation will go towards a failed server for the Phone system

Tax Title for the Town of Shirley is excessive. This supplemental appropriation is needed to assist the Town in its overburdened amount of tax title.

Legal Expenses: This supplemental appropriation is needed to cover the additional legal costs of a recall. The recall was effective through Special Legislation on August 19, 2016 and the Town received a petition on August 22, 2016. Since the petition was received counsel has been advising the Town on how to move forward.

A majority vote is required for the passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 2: Transfer to OPEB Liability Trust Fund

To see if the Town will vote to transfer a sum of monies to the Other Post Employment Benefit (OPEB) Trust Fund by a transfer from Free Cash; or take any other action relative thereto.

Summary: *This article transfers a sum of money to the OPEB Trust Fund. OPEB is an unfunded liability that the state has not mandated funding of, unlike retirement. The Fund was adopted at previous Town Meeting. Last Year the Town appropriated \$00.00 and the Board of Selectmen do not wish to exceed this amount.*

A majority vote is required for passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 3: Prior Year Bills

To see if the Town will vote to transfer a sum of money to pay bills incurred in a prior fiscal year by a transfer from available funds; or take any other action relative thereto.

The fiscal year ends on June 30th of each year. However, the General Laws provide further that the Town has until July 15th for departments to submit all charges against their budgets to the Town Accountant. This process allows the Town to close its books on a fiscal year and submit financial reports to the Commonwealth on a timely basis. However, on a few occasions, there are invoices that are received well past the July 15th deadline.

This article seeks funding for the following prior year bill(s):

The Sentinel Enterprise \$144.27- Invoice dated 07/01/16-07/31/16

Job postings run through the selectmen's office most of the time. An error occurred when there was confusion over who would pay the bill, the BOS or the hiring department. The invoice did not make it back to the BOS office for payment until after the July 15th deadline.

Mass Development Electric Accountant \$648.81

This bill was short-paid for an unknown reason and a balance moved forward that was not caught until after the July 15th deadline.

UGT

This balance is due to bills being short-paid due to other departments needing to sign off. There was also confusion with UGT as to what was owed.

A 4/5 vote is required for the passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 4: SPACO-Fiber Optic Cable Line to Middle School

To see if the Town will vote to transfer the sum of \$00.00 from Free Cash to the BOS Expense line 122 for the purchase of a fiber optic cable running to the Middle School; or take any other action relative thereto.

Summary: *This will improve the technology infrastructure in the Town so that all School and Town events, such as School Committee Meetings and Town meetings could be televised live.*

A majority vote is required for passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 5: Sewer Department-Retained Earnings

To see if the Town will vote to transfer the sum of \$00.00 from Retained Earnings to the Contract Services line of the Sewer Commission; or take any other action relative thereto.

Summary:

A majority vote is required for passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

Article 6: Ambulance Department Budget Retained Earnings

To see if the Town will vote to transfer the sum of \$00.00 from Retained Earnings to the Per Diem line of the Ambulance Enterprise ; or take any other action relative thereto.

Summary: *The Town seeks to improve its ambulance service in Town. The amount of \$00.00 will be used to improve that service.*

A majority vote is required for the passage of this article.

**Sponsored by:
AMBULANCE DEPARMTENT**

**Board of Selectmen:
Finance Committee:**

ARTICLE 7: Appropriate Capital Item(s) for FY 2017

To see if the Town will vote to raise and appropriate, transfer from available funds, and/ or borrow a sum or sums of money for the purpose of purchasing (and equipping for Items A and B) FY 2017 Capital Budget items, including all related and incidental expenses as follows; or take any other action relative thereto.

Item A	Senior Center Replace Windows	Senior Center	\$10,000
Item B	Center Town Hall Roof	Center Town Hall	\$32,000
Item C	Vault in Town Hall Basement	Town Clerk	\$10,000
Item D	Reconfigure Police Parking Lot Security	Police	\$48,140
Item E	Police Motorcycle	Police	\$14,000
Item F	Fire Engine #4	Fire	\$600,000
Item G	Fire Station Roof	Fire	\$30,000

Summary: The total Capital Request is \$00.00, 00.00 will be borrowed and the remainder \$00.00 will be funded as a one-time expense through the Capital Stabilization Fund.

A 2/3 vote is required for the passage of this article, as it is being funded through the Capital Stabilization Fund and borrowing.

ITEM A:

ITEM B:

ITEM C:

ITEM D:

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 8: Master Plan Implementation Element

To see if the Town will vote transfer \$00.00 from Free Cash to line 122 Board of Selectmen for the purpose of funding the final element of the Master Plan, titled Implementation; or take any other action relative thereto.

Summary: *The final element for the Master Plan needs to be funded prior to adoption by the Town at the 2017 Annual Town Meeting.*

A majority vote is required for passage of this article.

**Sponsored by:
Planning Board**

**Board of Selectmen:
Finance Committee:**

ARTICLE 9: Transfer to the General Stabilization Fund

To see if the Town will vote to transfer a sum of money to the General Stabilization Fund by a transfer from available funds; or take any other action relative thereto.

Summary: *This article transfers to the General Stabilization Fund surplus funds realized as a result of any other actions taken in the previous articles of this warrant. Additionally, should additional revenues be recognized or state aid increase after the signing of this warrant, the Town has the*

means to “capture” those revenues with this article, and deposit those receipts into the General Stabilization Fund. The balance as of July 31, 2016 is \$00.00.

A two-thirds vote is required for passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 10: Transfer to the Capital Stabilization Fund

To see if the Town will vote to transfer a sum of money to the Capital Stabilization Fund by a transfer from available funds; or take any other action relative thereto.

Summary: *This article transfers to the Capital Stabilization Fund surplus funds realized as a result of any other actions taken in the previous articles of this warrant. Additionally, should additional revenues be recognized or state aid increase after the signing of this warrant, the Town has the means to “capture” those revenues with this article, and deposit those receipts into the Capital Stabilization Fund. The balance as of July 31, 2016 is \$00.00*

A two-thirds vote is required for passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 11: Amend Section 13 “Description of District Boundaries” of the Zoning By-Law – Place parcels in Lancaster Road Mixed-Use District

To see if the Town will vote to amend Section 13 “Description of District Boundaries” of the Shirley Protective Zoning By-Law, as set forth below, and vote to authorize the Town Clerk to assign appropriate numbering to the Shirley Protective Zoning By-Law, its index and its subsections, to reflect the amendments made, or take any other action relative thereto:

In the Mixed-Use district created in a previous article **place parcels in the area identified as the Lancaster Road Mixed-Use District.**

Lancaster Road Mixed-Use District: consists of the following parcels: 2-A-1, 2-A-2 and the eastern portion of 2-A-1.1 up to the westerly bound of the power line easement as shown on the Assessors maps dated January 1, 2014. On the easterly portion of said parcels, the district will run to the centerline of Lancaster Road.

Summary: *This article places parcels in the Lancaster Road Mixed-Use District.*

A two-thirds vote is required for passage of this article.

**Sponsored by:
PLANNING BOARD
ECONOMIC DEVELOPMENT COMMITTEE**

**Board of Selectmen:
Finance Committee:**

ARTICLE 12: Amend Section 13 "Description of District Boundaries" of the Zoning By-Law – Remove parcels from R1 (Residential 1); place parcels in (I) Industrial and Mixed-Use:

To see if the Town will vote to amend Section 13 "Description of District Boundaries" of the Shirley Protective Zoning By-Law, as set forth below, and vote to authorize the Town Clerk to assign appropriate numbering to the Shirley Protective Zoning By-Law, its index and its subsections, to reflect the amendments made, or take any other action relative thereto:

Corresponding with the defining of the Lancaster Road Mixed-Use District as voted in a previous article, and also expanding the Lancaster Road Industrial District, take the following actions to update the bounds of the "Southwest Shirley" R-1 (Residential 1) district Description of Boundaries and "Lancaster Road" I (Industrial) district Description of Boundaries

- a. **insert** at the end of the "Southwest Shirley" R-1 (Residential 1) district Description of Boundaries, the following "; excluding those areas designated as the Lancaster Road Mixed-Use District and Lancaster Road Industrial District."

and also

- b. **delete** the existing paragraph within the "Lancaster Road" I (Industrial) district Description of Boundaries" which currently states:
"Lancaster Road: starting at Lancaster Road on the Shirley/Lancaster town line; thence northerly along Lancaster Road to the R-1 district boundary; thence westerly along said R-1 district boundary for a distance of 608 ft.; thence northerly along said R-1 district a distance of 202 ft., thence westerly along a property line, and its extension, on a straight line to the Shirley/Lunenburg town lines; thence southerly along said town line to the intersection of the Shirley/Lunenburg/Lancaster town lines, thence easterly along the Shirley/Lancaster town line to the place of beginning."

and **replace it** with the following, in which the changed text is underlined:

"Lancaster Road: starting at Lancaster Road on the Shirley/Lancaster town line; thence northerly along Lancaster Road to the Mixed-Used district boundary; thence westerly along said Mixed-Use district boundary for a distance of 608 ft.; thence northerly along said Mixed-Use district boundary a distance of 202 ft., thence westerly along the property line of parcel 2-A-1.1 to the western bound of the powerline easement; thence northerly along the powerline easement to the northern most bound of parcel 1-A-1; thence westerly, southwesterly and westerly along the

bounds of said parcel 1-A-1; to the intersection with parcel 9-A-2; thence northerly along the bound of parcel 9-A-2 to the intersection of parcel 10 B 7; thence westerly along the northern most bound of parcel 9-A-2 to the Shirley/Lunenburg town lines; thence southerly along said town line to the intersection of the Shirley/Lunenburg/Lancaster town lines, thence easterly along the Shirley/Lancaster town line to the place of beginning as shown on the Assessors maps dated January 1, 2014."

Summary: *This article removes parcels from R-1 now Lancaster Road residential and places parcels in the Lancaster Road Industrial and Mixed-Use districts.*

A two-thirds vote is required for passage of this article.

**Sponsored by:
PLANNING BOARD
ECONOMIC DEVELOPMENT COMMITTEE**

**Board of Selectmen:
Finance Committee:**

ARTICLE 13: AMEND ZONING MAP November 2015

To see if the Town will amend the Zoning Map, as most recently amended in November 2015, by adopting the corresponding Zoning Map as presented in Appendix A of this Warrant, which incorporates the changes proposed in Articles 13 through 21, inclusive, of this Warrant, or take any other action relative thereto.

Summary: *The zoning map can be found in the Appendix. A colored copy can be obtained in the Town Clerk's office.*

A two-thirds vote is required for passage of this article.

**Sponsored by:
PLANNING BOARD
ECONOMIC DEVELOPMENT COMMITTEE**

**Board of Selectmen:
Finance Committee:**

Map that incorporates these zoning revisions accompanies this document.

ARTICLE 14: Amend Driveways By-Law

To see if the Town will vote to amend Article X of the Town's General By-Laws, "Driveways" as set forth below, with text to be inserted shown by underlining and text to be deleted shown by strikethrough, or take any other action relative thereto.

Section 1: No driveway or other means of access abutting a Town way or a way maintained by the Town of Shirley shall be installed without a permit from the Board of Selectmen and subject to terms and conditions imposed therein.

Summary:

A majority vote is required for passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 15: Renewable Energy By-Law

To see if the Town will vote to adopt the Renewable Energy Bylaw, on file in the Town Clerks Office; or take any other action relative thereto.

Summary: This bylaw is on file in the Town Clerks office.

A majority vote is required for passage of this article.

**Sponsored by:
BOARD OF SELECTMEN**

**Board of Selectmen:
Finance Committee:**

ARTICLE 16: Road Acceptance of Village Drive

To see if the Town will vote to adopt Village Drive as a public Way; or take any other action relative thereto.

Summary:

A majority vote is required for passage of this article.

Sponsored by:

Planning Board

**Board of Selectmen:
Finance Committee:**

* * * *

DRAFT

And you will serve this Warrant by posting true and attested copies of same at the Town Offices and the Hazen Memorial Library in Shirley Village, at the Center Town Hall in Shirley Center, and a like copy at the United States Post Office in Shirley Village, fourteen days at least before the time appointed for said Meeting.

Hereof fail not and make due return of this Warrant with your doings therein to one of the Selectmen, on or before the date of the Meeting.

Given under our hands at Shirley, this _____ Day of _____, 2016.

BOARD OF SELECTMEN

Robert E. Prescott Jr. Chair

Kendra J. Dumont, Vice Chair

Enrico Cappucci, Clerk

A true copy.
Attest:

Amy R. McDougall
Town Clerk

* * * *

* * * *

RETURN OF SERVICE

I certify that on the _____ Day of _____, 2015, I duly posted true and attested copies of the foregoing Warrant at the following places and times:

Town Offices _____ M.

U. S. Post Office _____ M.

Center Town Hall _____ M.

Hazen Memorial Library _____ M.

Constable, Signature

Constable, Printed Name

* * * *