



Town of Shirley

BOARD OF SELECTMEN

7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Robert E. Prescott, Jr., Chair

Kendra J. Dumont, Clerk

Enrico C. Cappucci, Member

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BOARD OF SELECTMEN

MINUTES

August 29th, 2016

7:00 pm

TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, August 29th, 2016 at the Town Offices, Meeting Rooms A & B, Chairman Robert E. Prescott, Jr. presiding, with Selectmen Kendra J. Dumont, Enrico C. Cappucci, and Town Administrator Patrice Garvin in attendance.

CALL TO ORDER

Chair Dumont called to Order the Board of Selectmen's Meeting at 7:00 pm.

Selectmen Cappucci announced that he would be recording the meeting on his own personal voice recorder.

TOWN ADMINISTRATOR REPORT

The Town Administrator gave her weekly report.

1. A Department Head Meeting was held on Wednesday, August 24th. At that meeting the Town Accountant introduced some new procedures that will make the payable warrant much more efficient. The Town is also going to incorporate a new personnel form to improve the communications within departments.
2. We have been having some issues with the phones. The server has died and we have a loaner server running to keep the phone system up and running. The Town will need to place the phones on the virtual servers. We are working with IT to get costs for doing both, the estimated costs is \$5-6k. I have included this cost in Article #1, of the Special Town meeting Warrant for supplemental appropriation.
3. The Economic Development Committee will be meeting on Wednesday, September 7th with the Planning Board to discuss rezoning on Lancaster Road. As the Board knows the rezoning of Lancaster Road has been on prior Town Meeting Warrants.
4. The software company VADAR is coming in to present their integrated software system to the Finance Team. The Town received a \$40k grant to implement a new integrated system. The

efficiency and accuracy will be vastly improved to the way the Finance Departments operated in the past. We are looking forward to seeing what VADAR can offer the Town. The Town currently has VADAR in the collector's office and they are on the state bid list.

TREASURY WARRANTS

Selectman Cappucci *Motioned to accept Treasury Warrants as presented. Selectman Dumont Seconded. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye and Robert E. Prescott, Jr. vote Aye.*

APPROVAL OF MINUTES

Selectmen Cappucci motions to approve the minutes of the August 8th 2016 meeting as presented. Selectman Dumont Seconds the Motion. Enrico C. Cappucci votes Aye, Kendra J. Dumont votes Aye, Robert E. Prescott votes Aye. Motion Passes.

OLD BUSINESS

1. Energy Committee Update

NEW BUSINESS

2. Continued Public Hearings(s): Verizon & National Grid, Pole Petition(s)

- A. 7:10 p.m. Lawton Road, New Pole #T.22/E.22

Selectmen Prescott read the public hearing notice for this public pole hearing.

A representative from Verizon stated that this is a pole to service a new home.

Selectmen Prescott motions to approve the new pole as presented this evening. Selectmen Cappucci Seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

- B. 7:15 p.m. Lawton Road, New Pole #T.14S/E.14S

Selectmen Prescott read the public hearing notice for this public pole hearing.

A representative from Verizon stated that this is a preventative measure to hold up an existing pole.

Selectmen Prescott motions to approve the new pole as presented this evening. Selectmen Cappucci Seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

3. 7:20 p.m. Continued Public Hearing: Earth Removal Permit, J. Dusti, 206 Great

Selectmen Prescott reads the public hearing notice for the Earth Removal Permit.

TA Garvin states that she had received a letter regarding this but the author would like to remain anonymous.

Chair Dumont states that she would not read it personally if the person wants to remain unnamed.

Jeff Dusti hands out documentation to the selectmen and states he is asking for a permit to remove excess soil from several pieces of property that he owns. Dusti states that he presented a plan to the Board of Health regarding storm water as requested and the planning board has approved his A and R plan. All material will be removed in 2 foot increments as requested by the Board of Selectmen. The person doing the work will be Danny Gardner of Luxury Living. Dusti states this property is unique because there is a lot of drainage on both sides. Dusti states this is merely for excess soil, it has been a long time coming, and he does not see a reason this application would be denied.

Selectmen Prescott states the Dusti has answered his questions as he had questions about drainage and elevation.

Mr. Dusti states he understands the importance of proper drainage and that the treatment of storm water needs to be the main concern.

Selectmen Prescott states he supports this but needs to discuss the conditions of the acceptance and discuss hours of operation. Prescott states he would like Mr. Dusti's direct report to be the Building Inspector.

Selectmen Prescott motions to grant the Earth Removal permit to Jeff Dusti per the standard terms and conditions, hours of operation, and the Building Inspector being his point of contact with the Town .Selectmen Cappucci Seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

4. Appointments

Selectmen Prescott motions to appoint Sue McCarron to the Cultural Council for a term to expire June 30th 2018. Selectmen Cappucci Seconds. Prescott vote Aye, Dumont votes Aye, Cappucci Votes Aye. Motion Passed.

5. Draft Meeting Special Town Warrant, Discussion

Town Administrator Garvin announced the items scheduled to be on the Warrant for the 11/19/2016 Annual Town Meeting. (Draft Warrant Attached)

1. Supplemental Appropriation of funds
2. Transfer to OPEB Liability Trust Fund
3. Prior Year Bills

4. Spaco-Fiber Optic Cable line to the Middle School
5. Sewer Department Retained Earnings
6. Ambulance Department Budget Retained Earnings
7. Appropriate capitol items for FY2017
8. Master Plan Implementation Element
9. Transfer to General Stabilization fund
10. Transfer to Capital Stabilization Fund
11. Amend Section 13 of Zoning By-Law
12. Amend Section 12 of Zoning By-Law
13. Amend Zoning Map November 2015
14. Amend Drive Way By-law
15. Renewable Energy By-law
16. Road Acceptance of Village Drive

6. Deven's Regional Hazardous Household Inter-municipal Agreement, Amendments

TA Garvin explained that this was forwarded by the Board of Health and is an amendment to the inter-municipal agreement with Devens.

Selectman Prescott motions to accept the amendment to the inter-municipal agreement as presented. Selectman Cappucci Seconds the Motion. Enrico C. Cappucci vote Aye, Kendra J. Dumont vote Aye, Robert E. Prescott votes Aye. Motion Passes.

PUBLIC COMMENTS

Marie Elwyn states she has been working with the Planning Board about a Solar By-Law but has not heard anything. Chair Dumont states that the language is with Counsel and will be added.

Norm Albert states the he is happy to announce that a contract has been signed for the rental of War Memorial Building. Norm would like to thank TA Garvin and the Board of Selectmen for finding a solution to a 3 year old problem.

ANNOUNCEMENTS

1. Next Meeting: Wednesday 9/12/16 at 7:00 p.m.

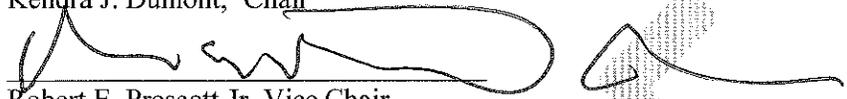
ADJOURNMENT

With no further business to discuss, *Motion and Seconded to adjourn at 7:51 p.m., Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and Enrico C. Cappucci, vote Aye.*

Respectfully submitted,
Nathan Boudreau, Executive Assistant

Date Accepted: 9/26/2016


Kendra J. Dumont, Chair


Robert E. Prescott Jr, Vice Chair

Enrico C. Cappucci, Member

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.