



Town of Shirley

BOARD OF SELECTMEN

7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Robert E. Prescott, Jr., Chair Kendra J. Dumont, Clerk Enrico C. Cappucci, Member

BOARD OF SELECTMEN

Executive Session MINUTES

May 23rd, 2016

TOWN OFFICES

Selectmen Dumont moves to go into Executive Session under Massachusetts General Law Chapter 30A, Section 21, Paragraph 2. Mr. Prescott, Aye. Mrs. Dumont, Aye. Mr. Cappucci, Aye. All in favor.

Town Administrator Garvin states that this session is to go over some Clerical Union Issues that need to be cleared up prior to July 1st. These is a Treasurer / Collector Clerk position that currently has no job description. The union and TA discussed a possible Grade 4 Step 1, 15.33 per hour at 16 hours per month. This person would come in when it was busy in the office. There is a budgeted amount of 3,300 for this position. The union is currently reviewing the job description. TA Garvin would like to post internally first.

Selectmen Dumont asked if an internal person took what if it put them over the 20 hours to become full time. TA Garvin states that she would not let this position take someone from part time to full time and she hopes there is someone involved in the Senior Work off Program that would be interested.

Selectmen Dumont states she hopes that in next year's budget this position could be increased.

Garvin states another issue is the Sewer Assistant and the Ambulance Assistant are the same person. The union is not keen on changing the hours of these positions and the employee cannot work the full schedule of both jobs, grand totaling 44 hours.

The Facilities Manager is the position that we split with the union. It is looking to be a Grade 3, Step one. What looks like the best plan would be to merge the Custodian and add 11 hours and add the additional responsibilities on to the current custodian, Patrice Fulheart.

Garvin states another thing that has come up recently is that the MART drivers are part of the union, and two of them are related and go away on vacation together. The COA director has requested backup and the Union doesn't seem to have a problem but they will need to sign off on the back-up position.

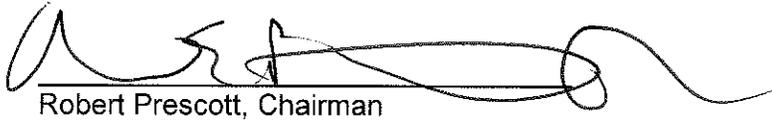
Selectmen Dumont asked if this person would need to be a union member? That is unknown and will have to be asked to the union.

TA Garvin states once the union meets she will have more information to bring to the board.

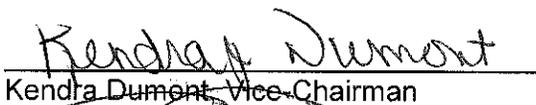
Selectmen Dumont motions to leave executive session at 8:24 pm. Prescott votes Aye. Dumont votes Aye. Cappucci Votes Aye. Motion Passes.

Respectfully submitted Nathan R. Boudreau

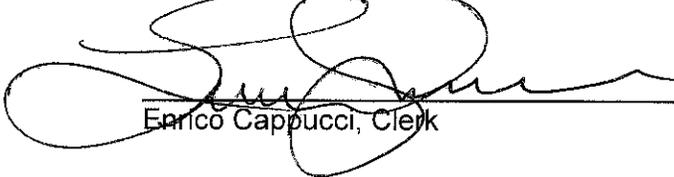
Date accepted: August 8, 2016



Robert Prescott, Chairman



Kendra Dumont, Vice-Chairman



Enrico Cappucci, Clerk