

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

David N. Swain, Chair

Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr., Clerk

TEL: (978) 425-2600, x200

Fax: (978) 425-2602

Selectmen@shirley-ma.gov

BOARD OF SELECTMEN

MINUTES

May 11, 2015

7:00pm

TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, May 11, 2015 at the Town Offices, Meeting Rooms A & B, Chairman David N. Swain presiding, with Selectmen Kendra J. Dumont, Robert E. Prescott, Jr., Town Administrator Patrice Garvin in attendance.

CALL TO ORDER

Chairman Swain called to Order the Board of Selectmen's Meeting at 7:00pm

TOWN ADMINISTRATOR REPORT

Town Administrator gave her weekly report for May 11, 2015.

Town Administrator attached a draft summer meeting schedule for their approval. Noting that the Board will meet twice each month, with June meeting 3 times.

TA stated that the Town was notified that the 43D application for Lancaster Road, approved at the November 10th Special Town Meeting will be considered at the next Interagency Permitting Board (IPB) meeting on Wednesday, May 13, 2015. She, along with others will be sitting in on a phone conference pending any questions regarding the Town's application.

Garvin reported that MRPC had a public forum to discuss the Master Plan on Thursday, May 7th. She informed the Board of the outcome of that meeting.

Selectman Dumont stated that she thought that this was a good meeting. She noted that there were concerns that there was a lack of communication with the Board of Selectmen and the residents. She stated that are about to launch a Town of Shirley Facebook page, which she hopes with help with news and notices about the Town. She further noted that the Selectmen are at the Town Offices every Monday night.

Selectman Prescott concurred, stating that they need to look at different mediums and make an extra effort to reach out in different ways.

TA stated that currently the Town is advertising for a Plumbing and Gas Inspector due to the recent retirement of Robert Freidricks; as of June 30, 2015. She hopes to have a recommendation to the Board sometime in June; with a July 1st start date. Her office has already been receiving applications, and will be interviewing soon.

Garvin reported that she held a department head meeting on Thursday, May 7th, updating the staff on the upcoming STM and moving forward after ATM. She has notified the Department Heads that she will be instituting a bi-weekly expense warrant on July 1 and a bi-weekly payroll warrant on January 1st. The goal is to have one warrant every other week. This will free up time, mostly in the Treasurer's office, which is needed since the town currently has a part-time Treasurer, as well as create efficiencies.

TA stated that she will have a meeting with a member of the War Memorial Building Trustees to finalize their role, if any, in the War Memorial Building lease with the Legion. The issue has been ongoing and the lease with the Legion is set to expire on June 30th. She along with Bryan Dumont, have met with Legion member to discuss utilities and how this matches their lease payment for FY16. Due to energy efficiencies made in the building the lease payment will stay at \$625.00 per month. She hopes to bring the final lease for the Selectmen's signature in June.

The Town Collector is putting an RFP to auction off properties that are in Tax Title. She has included a sample RFP that the town will be working off. This company is paid after the sale of the properties, which is tacked onto the auction price.

The Fire Chief informed the TA that there was a recent opening for a full time fire fighter. The position has been filled by Al Deshler.

Finally, the DLTA Grant; Garvin noted that she needs the Selectmen's approval for the second round, which is associated with the Master Plan.

Selectman Dumont moved to approve this letter for the DLTA Round 2 Grant. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

TREASURY WARRANTS

Payable warrant# <u>9465</u>	<u>05/05/15</u>	<u>\$ 477,481.58</u>
Payable warrant# <u>2465</u>	<u>05/13/15</u>	<u>\$ 62,135.35</u>

Selectman Dumont moved to accept the following Treasury Warrants as posted Selectman Prescott Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye, and Kendra J. Dumont vote Aye.

APPROVAL OF MINUTES

Selectman Dumont moved to accept the Minutes of April 16, 2015 and April 27, 2015. Selectman Prescott Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye and Kendra J. Dumont vote Aye.

Selectman Dumont moved to accept the Executive Session Minutes of March 2, 2015 and April 6, 2015. Selectman Prescott Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye and Kendra J. Dumont vote Aye.

OLD BUSINESS

1. Energy Committee Update - Tabled

NEW BUSINESS

2. Reorganization of Board of Selectmen

Chairman Swain nominates Robert E. Prescott as Chair, Selectman Dumont Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

Selectman Dumont nominates David N. Swain as Vice Chair, Selectman Prescott Seconded. Kendra J. Dumont vote Aye and Robert E. Prescott vote Aye.

Selectman Prescott nominates Kendra J. Dumont as Clerk, Chairman Swain Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye.

3. Shirley Charitable Foundation: Summer Concerts

Al Collins of the Shirley Charitable Foundation, came before the Selectmen to discuss the Summer Concert Series. The Concerts will be held on the Center Town Common. These are successful events and to bring town people together and to have a great time.

Ask the Selectmen for their permission to use the Town Common once again. The Concerts will run every two weeks starting June 26th and ending August 28th.

Selectman Dumont moved to allow the Shirley Charitable Foundation and to thank the Shirley Charitable Foundation to the 2015 Summer Concerts to be held on the Center Town Common. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

4. June 8th Town Meeting Warrant

TA stated that there is one article and will bring 4 motions under the one article.

Selectman Dumont moved to sign the Special Town Meeting Warrant to be held on June 8th, at the ASRSD Middle School Auditorium at 7:00pm. Seconded. Robert E. Prescott Jr., vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to sign the Super Town Meeting Warrant to be held on June 8th, at the ASRSD Middle School Auditorium at 7:00pm. Seconded. Robert E. Prescott Jr., vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

5. Appointments – Budget Coordinating Committee

Chairman Swain stated that there are 7 members to be appointed on this committee, however, he would like to submit another name that came before him to the committee, noting that this would be a fresh face on the committee.

Discussion:

Selectman Dumont stated that the concern is that TA has already reached out to the potential members and have they have agreed to serve on this committee.

Selectman Prescott concurred with Dumont, stating that going beyond 5-7 members makes it difficult to meet. He has no problem having this individual serve as an alternate.

TA noted that the meetings will be held on Tuesdays at 10am.

Selectman Dumont asked what will be the time frame bringing this forward to the Selectmen on the budget coordinating committee's recommendations.

Garvin stated that there are many things to consider, the advantages and disadvantages on the timing of the override.

Swain noted that there should be two budgets brought forward, but not until Town Meeting. Noting that the override should go before the voters on Annual Election; that will determine what the budget will become Annual Town Meeting.

Selectman Prescott stated that the Town Meeting told the Selectmen what they wanted and the Selectmen need to show them what this means. He further stated that he rather do something earlier than later. However, Swain noted that this may lead to failure, stating it is better to go to Town Meeting knowing the number. Dumont stated the budget coordinating committee will look into all the possibilities.

Garvin stated that how you present with override may take time as well as what is the best way to do it. She further noted, that the goal is to not have an override during the winter months.

Selectman Dumont moved to appoint Amy McDougall, Rebecca Boucher, Paul Przybyla, Stewart Cady and Brian Sawyer to the Budget Coordinating Committee, term to expire June 30, 2016. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Selectman Prescott moved to appoint Brian Dumont, as resident, to the Budget Coordinating Committee, term to expire June 30, 2016. Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to appoint Besty Colburn Mirkovic as the alternate to the Budget Coordinating Committee, term to expire June 30, 2016. Seconded. Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

6. Police Officer Candidate Selection

Town Administrator Garvin gave an update on the Police Officer Candidate, noting that the Chief is waiting for a waiver as well as the drug and alcohol tests and psychological tests to be performed.

Selectman Dumont moved to appoint Eugene Stahl as Police Officer providing requirements are met and waiver come through. Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

PUBLIC COMMENTS

ANNOUNCEMENTS

Town Offices will be closed Monday, May 25, 2015 in observance of Memorial Day. Memorial Day Parade will be held on Sunday, May 24, 2015.

Next BoS meeting is Monday, June 1, 2015

ADJOURNMENT

With no further business to discuss, *Motion and Seconded to adjourn at 7:32 p.m., Robert E. Prescott vote Aye , Kendra J. Dumont vote Aye, and David N. Swain, vote Aye .*

Respectfully submitted,
Kathleen Rocco, Executive Assistant

Date Accepted: June 1, 2015

David N. Swain
David N. Swain, Chair

Kendra J. Dumont
Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr.
Robert E. Prescott, Jr., Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.