

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

David N. Swain, Chair

Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr., Clerk

TEL: (978) 425-2600, x200

Fax: (978) 425-2602

Selectmen@shirley-ma.gov

BOARD OF SELECTMEN

MINUTES

January 12, 2015

7:00pm

TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, January 12, 2015 at the Town Offices, Meeting Rooms A & B, Chairman David N. Swain presiding, with Selectmen Kendra J. Dumont, Robert E. Prescott, Jr., and Town Administrator Patrice Garvin in attendance.

CALL TO ORDER

Chairman Swain called to Order the Board of Selectmen's Meeting at 7:00pm

TOWN ADMINISTRATOR REPORT

Town Administrator Garvin gave her weekly report for January 12th. Garvin noted that she convened a Public Safety meeting to get them back up to speed. Regional Dispatch was discussed and she is hoping to have a plan to present to the Selectmen and FinCom during the Budget Process.

TA reported that the Town has received the new DPW Truck and Police SUV that was approved at the November 10th Special Town Meeting.

Garvin stated that the Personnel Board is in the process to receiving the HR Study Report. She gave some history of the Study, stating that when they did not received the report after attempting many times for that report, the Town filed a small claims to get the money returned that the Town paid for the report. Once this was filed, HR Consulting asked for another chance, and complete the report. HR Consulting has been working on a draft report with the Personnel board. Once a draft is received it will be sent to the Selectmen for their review.

The Finance Committee will be meeting on Tuesday, January 13, 2015 and the Town Administrator will be reviewing the Budget and the Annual Town Meeting Schedule, as well as the Special Town Meeting Warrant for February 23rd with the Committee.

TA noted that the Budgets are due January 16th and the Finance Team will be meeting with Departments over the next two weeks.

Planning Board met on Wednesday, January 7th, and discussed with Sam Lawton of the MRPC, the Shirley Housing Production Plan. The Planning Board Chairman has indicated that he would like to meeting with the Selectmen to discuss this plan and how the Planning Board wishes to proceed.

Garvin stated that with the Selectmen's permission, to apply for the Town of Shirley to become a Passport Acceptance Facility.

Finally, she noted that the Town of Shirley's Chapter 90 local transportation aid funding for Fiscal Year 2015 has increased from \$252,873 to \$379,310.

TREASURY WARRANTS

Payroll warrant # <u>0128</u>	<u>1/7/15</u>	\$ <u>4,640.48</u>
Payroll warrant # <u>6128</u>	<u>1/7/15</u>	\$ <u>30,746.41</u>
Payroll warrant # <u>9128</u>	<u>1/7/15</u>	\$ <u>11,188.96</u>
Payroll warrant # <u>0129</u>	<u>1/14/15</u>	\$ <u>5,135.87</u>
Payroll warrant # <u>6129</u>	<u>1/14/15</u>	\$ <u>26,991.33</u>
Payroll warrant # <u>9129</u>	<u>1/14/15</u>	\$ <u>9,874.76</u>
Payable warrant# <u>9315</u>	<u>1/5/15</u>	\$ <u>477,481.58</u>
Payable warrant# <u>2295</u>	<u>1/14/15</u>	\$ <u>30,591.99</u>
Payable warrant# <u>9325</u>	<u>1/15/15</u>	\$ <u>122,644.14</u>

Selectman Dumont moved to accept the following Treasury Warrants as presented. Selectman Prescott Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye, and Kendra J. Dumont vote Aye..

APPROVAL OF MINUTES

Selectman Dumont made the Motion to accept the Minutes of January 5, 2015. Selectman Prescott Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye and Kendra J. Dumont vote Aye.

OLD BUSINESS - Tabled

1. Energy Committee Update

NEW BUSINESS

2. Driveway Permits – 22 Waxon Way; 24 Windsor Rd

Selectman Dumont moved to approve the Driveway Permit for 22 Waxon Way, providing all terms and conditions are met. Selectman Prescott Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

Selectman Dumont moved to approve the Driveway Permit for 24 Windsor Way, providing all terms and conditions are met. Selectman Prescott Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye

3. Appointment – DWP Laborer

Chairman Swain noted that the Selectmen will be appointing a new DPW Laborer due to that the fact that Mike Lanteigne retired on December 31, 2104. Chairman Swain spoke of Mr. Lanteigne's 24 years of service to the Town of Shirley's DPW not only has a laborer but as a mechanic for them as well. The Selectmen wished all the best for him and his wife Karen.

Town Administrator Garvin stated that she, Paul Farrar and Fire Chief Dennis Levesque conducted the interviews to replace Mike Lanteigne's position. She noted that all 3 candidates were qualified, however, Mr. Brian Callahan rose above the rest. Thus, it was her pleasure to recommend to the Board of Selectmen, Brian Callahan to be appointed as the new DPW Laborer.

Selectman Dumont moved to appoint Brian Callahan as DPW Full Time Laborer, term to expire June 30, 2015. Selectman Prescott Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

4. Open Annual Town Meeting Warrant

Selectman Dumont moved to open the Annual Town Meeting Warrant today, January 12, 2015 and close the Annual Town Meeting Warrant on February 9, 2015. Selectman Prescott Seconded. Robert E. Prescott, Jr. vote Aye, Kendra J. Dumont vote Aye and David N. Swain vote Aye.

PUBLIC COMMENTS - None

ANNOUNCEMENTS

Town Offices will be closed on Monday, January 19, 2015 in observance of Martin Luther King Day. Board of Selectmen's next meeting is scheduled for Monday, January 26, 2015.

ADJOURNMENT

With no further business to discuss, *Motion and Seconded to adjourn at 7:08 p.m., Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and David N. Swain, vote Aye.*

Respectfully submitted,
Kathleen Rocco

Date Accepted: Jan 26, 2015

David N. Swain
David N. Swain, Chair

Kendra J. Dumont
Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr., Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.