

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Robert E. Prescott, Jr., Chair

David N. Swain, Vice Chair

Kendra J. Dumont, Clerk

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DRAFT BOARD OF SELECTMEN EXECUTIVE MINUTES September 28, 2015 8:00pm TOWN OFFICES

UNNAPROVED DRAFT

Attending: Chairman Robert E. Prescott, Jr., presiding, with Selectmen Kendra J. Dumont, David N. Swain, Town Administrator Patrice Garvin, and all three members of the Board of Assessors in attendance.

Three pieces of documentation were in hand. The Job description for the Principal Assessor; the proposal from Regional Resource Group (proposed vendor); and Assessor proposal

Ms. Garvin stated that RGG met with the selectmen and Assessors in open meetings to discuss what his company can do for the Town. Mr. Greeno stated that he and Ms. Wilbur spoke to Patriot (current vendor), and discussed what they could do for the Town. Mr. Greeno stated that Patriot already does the cyclical and will throw in the 60-80 building permits the Assessor currently does, without increasing the costs. Mr. Greeno further stated that Patriot would conduct the reval next year. Mr. Greeno stated that the Assessors did not support going with RGG. The Assessors wanted to have a person in the office to do the abatements, recap, exemptions and deeds. Ms. Wilbur stated that currently Patriot is being paid to do work that was done by the previous Assessor.

With that comment the discussion of how many hours the Assessor's office needed ensued. The discussion consisted of the needs of the office with Ms. Wilbur lobbying for 40 hours. The selectmen argued that the work is not there and Patriot is willing accommodate the Town without raising costs.

The selectmen and the Assessors agreed that a posting would be advertised and the position would be 32 hours per week, with Patriot picking up Building permits, reval next year and work they already noted in contract, that the previous assessor was doing. Ms. Garvin noted a discussion with union was occurring on October 7th and the 32 hours proposal would be conveyed, with keeping the Assistant job vacant.

Ms. Wilbur in the interim wanted herself and Ms. Arkeline to do the work and be compensated for it. At that time Ms. Garvin questioned whether or not that could be done. Mr. Swain stated that counsel needed to weigh in. Ms. Dumont did not want to just appoint without informing the union.

In regards to the current assessors doing the work in the interim Ms. Garvin would contact the counsel to see if it is legal, and if it is legal then contact the union. The Assessors wanted to exit out of Executive Session to appoint themselves into the interim roles, pending counsel and union comments.

Ms Dumont moved to exit Executive Session at 8:40pm and enter into Open Session. Mr. Swain seconded the motion. Greeno-Aye, Wilbur, Aye, Arkeline, aye; Dumont-Aye, Swain-Aye, Prescott-Aye.

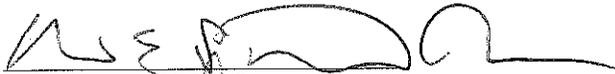
Ms. Wilbur made a motion that Ms. Arkeline would fill in as the Interim Clerk until the 32 hour position was filled, subject counsel and union ruling. Mr. Greeno seconded it. Greeno-Aye, Wilbur, Aye, Arkeline, aye; Dumont-Aye, Swain-Aye, Prescott-Aye.

Ms. Arkeline made a motion that Ms. Wilbur would fill in as the Interim Principal Assessor until the 32 hour position was filled, subject to counsel and union ruling. Mr. Greeno seconded it. Greeno-Aye, Wilbur, Aye, Arkeline, aye; Dumont-Aye, Swain-Aye, Prescott-Aye.

With no further business to discuss, Motion and Seconded to adjourn at 8:45p.m., David N. Swain vote Aye, Kendra J. Dumont vote Aye and Robert E. Prescott, Jr., vote Aye.

Respectfully submitted,
Patrice Garvin, Town Administrator

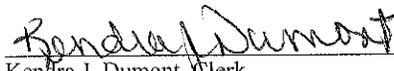
Date Accepted: Jan 25, 2016



Robert E. Prescott, Jr., Chair



David N. Swain, Vice Chair



Kendra J. Dumont, Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.